



Notice of Appeal

Bylaw 4 — School Act Appeals (Section 11)

An appeal asks the Board of Education to review a decision by a school district employee that significantly affects the student's education, health, or safety. Long-answer boxes shrink their text to fit as you type; attach additional pages if you still need more room.

Person Making the Appeal

This appeal is being made by: ☐ Student ☐ Parent / Caregiver

Name

Phone

Email

Student Information

Student name (required if the appeal is made by a parent/caregiver on behalf of the student)

Date of Birth

School

Grade

Program (if applicable)

Support Available to Help With Your Appeal

The District can help you prepare and present your appeal, including the services of an uninvolved staff member as a navigator, and accommodations, such as interpretive services or visual aids, when needed.

The District also encourages the student or the parent/caregiver to seek the support of other local, regional, or provincial organizations to help prepare an appeal. Indigenous students and/or parent/caregivers are encouraged to access advocacy services available from local First Nations, Métis Associations, or other local, regional, or provincial supports.

Do you need any support to proceed with your appeal?

☐ Yes ☐ No

If yes, please describe:



Notice of Appeal

Bylaw 4 — School Act Appeals (Section 11)

Description of the Decision You Are Appealing

Describe the decision you are appealing and why you disagree with it. You may attach any related correspondence (emails, letters, or other documents) that support your appeal.

Impact on the Student's Education, Health, or Safety

Explain how this decision significantly affects the student's education, health, or safety.



Notice of Appeal

Bylaw 4 — School Act Appeals (Section 11)

Name of the Employee Who Made the Decision

Date You Were Informed of the Decision

(yyyy-mm-dd)

Reasons the Timeline Was Not Met (If Filed After 30 Days)

Complete only if you are filing more than 30 days after being informed of the decision or finishing the resolution steps above:

Summary of Steps Already Taken to Resolve the Matter

For example: speaking with the staff member involved, the school principal, or the Office of the Superintendent.



Notice of Appeal

Bylaw 4 — School Act Appeals (Section 11)

Action Requested / Resolution Sought

What outcome are you asking the Board for?

Oral Hearing

An oral hearing means you (the student and/or parent/caregiver) can speak directly to the Board and present your case in person, rather than the Board deciding based only on written submissions. At a hearing, you may bring an advocate, a support person, or a translator. Do you want the Board to consider an oral hearing?

☐ Yes ☐ No

Confirm and Sign

Signature of Student / Parent / Caregiver

Date Signed

PLEASE SUBMIT THE COMPLETED FORM TO:

Office of the Secretary Treasurer, School District No. 57

Email: appeals@sd57.bc.ca

Mail: 2100 Ferry Avenue, Prince George, BC V2L 4R5