

Student name: _____

Supervisor name: _____ Company: _____

☐	☐	☐	☐
MWRK-11A (120 hours complete) (choose one only)	MWRK-11B (120 hours complete) (choose one only)	MWRK-12A (120 hours complete) (choose one only)	MWRK-12B (120 hours complete) (choose one only)

	DEVELOPING The student demonstrates a partial understanding of the concepts and competencies relevant to the expected learnings	PROFICIENT The student demonstrates a complete understanding of the concepts competencies relevant to the expected learnings	EXTENDING The student demonstrates a sophisticated understanding of the concepts competencies relevant to the expected learnings
Technical Skills	Developing	Proficient	Extending
Use of tools/equipment	Seldom uses tools and equipment in a proper manner	Often uses tools and equipment in a proper manner	Always demonstrates proper use and care of tools and equipment
Quality of Work	Seldom uses tools and equipment in a proper manner	Often uses tools and equipment in a proper manner	Work is always well done and supervisor is satisfied with final product.
Efficiency	Completes assigned tasks; however, could be more productive with better use of time.	Often uses his/her time well and works in a productive manner.	Always demonstrates good use of time and looks for new ways to be more productive.
Fundamental Skills	Developing	Proficient	Extending
Communication (listening, writing, speaking)	Struggles to comprehend and/or uses inappropriate language	Uses appropriate communication skills	Mature and effective communication.
Information management	Usually orderly and attempts to follow instructions.	Organized and/or following instruction with little explanation.	Efficient and demonstrates initiative.
Numeracy	Struggles to use numbers effectively.	Able to observe and record data using appropriate methods of technology.	Makes estimates and verifies calculations
Think and Solve Problems	Struggles to find solutions to situations and problems	Recognizes most aspects of situation and applies problem-solving technique	Creative in exploring possible solution and acts on opportunities to improve.

DEVELOPING	PROFICIENT	EXTENDING
The student demonstrates a partial understanding of the concepts and competencies relevant to the expected learnings	The student demonstrates a complete understanding of the concepts competencies relevant to the expected learnings	The student demonstrates a sophisticated understanding of the concepts competencies relevant to the expected learnings

Personal Management Skills	Developing	Proficient	Extending
Punctuality	Often late or start of day or returning from breaks.	Seldom late for start of day or returning from breaks.	Never late for start of day or returning from breaks.
Responsibility	Accepts responsibility but struggles to meet timelines.	Can be counted on to complete assigned tasks well and on time	Performs beyond employer expectations.
Shows initiative	After instruction does routing tasks acceptable but needs prompting	Works independently on routine tasks and exhibits some resourcefulness to begin next task.	Independent, creative and resourceful in accomplishing tasks. Looks for things to learn to do.
Adaptability	Makes necessary adjustments after considerable coaxing and instruction.	Adjusts readily.	Anticipates the need to adjust. Has a positive attitude towards change.
Work Safety	Can identify protocol but inconsistent with implementation.	Follows workplace safety standards	Consistently demonstrates and encourages workplace safety.
Teamwork Skills	Developing	Proficient	Extending
Respect	Seldom respects the thoughts and individual differences of other in the workplace.	Often respects the thoughts and individual differences of others in the workplace.	Always respect the thoughts and individual differences of others in the workplace.
Cooperation	Understands the need to seek a team approach, but lacks skill s as a team member.	Understands the need to seek a team approach and demonstrates team member skills.	Initiates team approach and demonstrates team member skills.
Courtesy	Seldom polite and considerate of others, their property, and the workplace environment.	Often polite and considerate of others, their property, and the workplace environment.	Always polite and considerate of others, their property, and the workplace environment.

Student Signature _____ Date: _____

Supervisors Signature _____ Date: _____

SD #57 Teacher: _____ Teacher Signature: _____