

USE OF DISTRICT FACILITIES

Definitions

“Joint use agreement” is an agreement that sets out the terms under which school district-owned facilities are made available to a municipality or regional district.

Guidelines

1. Individual joint use agreements between the Board and the City of Prince George, the Regional District of Fraser-Fort George, the District of Mackenzie, the Village of McBride and the Village of Valemount shall determine the extent of community use within these jurisdictions.
2. Joint use agreements must provide for the recovery of identified costs for community use where school district funds are required to provide such use.
3. The school district may exclude specific facilities or specific rooms from joint use agreements.
4. Community use shall be subject to the conditions of the use of school facilities as determined by the Schools Protection Program of the Ministry of Finance, Risk Management Branch, as follows:
 - 4.1 Communities must indemnify and hold harmless the Board from legal action.
 - 4.2 General comprehensive liability insurance must be held by the community.
 - 4.3 A waiver of all rights of subrogation and recourse clause must be present.
 - 4.4 Evidence of all required insurance coverage must be available for review.
5. School district facilities must not be used in a manner that might infringe upon the human rights of others.
6. The use of alcohol, controlled substances or intoxicants will not be permitted on the premises or grounds of any school district property.
7. The use of tobacco products will not be permitted on the premises or grounds of any school district property.

Administrative Procedure 550

Procedures

1. The Secretary Treasurer or designate shall be responsible for the administration of joint use agreements.
2. In the event that a matter under Guideline 5 requires a ruling, the Superintendent of Schools shall be consulted and provide the final determination of whether a facility can be used by a group.
3. The Secretary Treasurer or designate must consult with the school principal regarding the preferred or prohibited use of the respective facility.