

DAMAGE TO EMPLOYEES' VEHICLES

Background

An employee whose vehicle is maliciously damaged while parked in designated school district parking areas and while the employee is in the performance of their duties will be compensated for such damage subject to the regulations.

This administrative procedure identifies the support that employees at work may receive if their vehicle is damaged while parked on school district property.

Procedures

1. The amount of compensation shall be the lesser of:
 - The amount of the cost of repair, or
 - The deductible costs under the employee's comprehensive insurance coverage, or
 - \$300.00
2. No claim will be paid if the damage is \$25.00 or less.
3. Designated school district parking areas shall be deemed to include any location where an employee's vehicle might normally be left while being used in conjunction with a field trip.
4. Compensation will be paid only when the employee's vehicle is unattended at the time the damage occurs and the perpetrator is unknown.
5. The employee must report the damage to his or her supervisor immediately upon discovery of it.
6. Compensation will be paid only upon proof that a police report has been filed and ICBC has been contacted.
7. Claims for damage should be directed to the office of the Secretary Treasurer.