

Board of Education

Regular Public Meeting

April 30, 2024



SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

School District No. 57 (Prince George)

BOARD OF EDUCATION

CHARTER

Our mission, as a Board of Education, is to create a culture of trust and integrity by adhering to the highest standards of ethical behaviour and fiduciary responsibility.

We, the Board of Education, individually and collectively, in the conduct of our duties, will be:

- Transparent
- Open-minded
- Consultative
- Committed
- Respectful of Diversity

BOARD OF EDUCATION AND SENIOR ADMINISTRATION

GUIDING PRINCIPLES

The Board of Education and senior administration believe we are accountable to the families and communities we serve. We respect their diversity and support their involvement.

We further believe that all children can learn, achieve and succeed, and that by working together with our employees, students, parents, and our communities, we will enable our students to reach their greatest academic potential.

We believe our students have the right:

- To a safe and respectful learning environment.
- To be valued.
- To have the opportunity to explore and develop their potential.
- To have their intellectual, emotional, physical and social needs met

We also believe that with these rights come responsibilities with respect to their school, classroom and work habits.

We believe our employees have the following rights and responsibilities:

- To be treated fairly and work in a safe environment.
- To be respected, trusted, included and valued.
- To explore, collaborate and develop to their potential.
- To treat others fairly, work cooperatively, and create a safe working and learning environment.

Together, we affirm that these guiding principles provide the foundation for the decisions we make in School District No. 57.

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

REGULAR PUBLIC MEETING

4:00 p.m., Tuesday, April 30, 2024

Boardroom – 2100 Ferry Avenue

A G E N D A

The Board of Education is committed to providing a safe and respectful environment. The Board expects all participants to model respectful communication in order to foster positive relationships and build understanding between all school district partners.

Trustees as members of the corporate Board shall act prudently, ethically and legally, in keeping with the requirements of provincial legislation. This includes proper use of authority and appropriate decorum in terms of group and individual behaviour.

Trustees will ensure that their comments are issue based and not personal, demeaning, derogatory or disparaging with regard to Board staff or fellow Trustees, including comments made to media or news outlets.

1. **CALL TO ORDER**

2. **WELCOME AND ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

Darlene McIntosh, Elder, Lheidli T'enneh First Nation

3. **APPROVAL OF AGENDA**

That the agenda be approved as presented.

4. **SCHOOL DISTRICT NEWS**

5. **PRESENTATIONS**

5.1 DP Todd Family of Schools

5.2 District Student Advisory Council

6. MINUTES OF PREVIOUS MEETINGS

- 6.1 Regular Public Meeting of February 27, 2024 Page 1

That the minutes of the February 27, 2024 regular public meeting be approved as presented.

- 6.2 Record of Minutes of the Regular In Camera Meeting of February 27, 2024 and Special In Camera Meeting of March 13, 2024. Page 5

That the record of minutes of the regular in camera meeting of February 27, 2024 and special in camera meeting of March 13, 2024 be approved as presented.

7. BUSINESS ARISING FROM THE MINUTES**8. OLD BUSINESS****9. NEW BUSINESS****10. BUSINESS COMMITTEE**

- 10.1 Committee Report (E. McLean) Page 6

- 10.2 Capital Plan Bylaw No. 2024/25-CPSD57-01 Page 8

- 10.3 Year to Date Financial Information to March 31, 2024 Page 14

- 10.4 Policy 4 Trustee Code of Conduct Page 17

- 10.5 Draft 2024/25 Annual Budget Page 20

11. EDUCATION COMMITTEE

- 11.1 Committee Report (S. Holland) Page 52

12. ADVISORY COMMITTEE

- 12.1 Committee Report (S. McCrory) Page 53

13. **DISTRICT ADMINISTRATION REPORTS**

13.1 Office of the Superintendent

14. **TRUSTEE REPORTS**

14.1 Ad Hoc Policy Committee (S. Holland)

14.2 BC Public Schools Employers' Association (R. Weber)

14.3 BC School Trustees' Association (R. Weber)

14.4 SD57 / City of Prince George Joint Meeting (C. Brennan)

14.5 District Parent Advisory Council
(E. McLean / S. McCrory) Page 54

14.6 District Student Advisory Council (E. McLean) Page 55

15. **CORRESPONDENCE** Page 56

16. **ADJOURNMENT**

UPCOMING MEETINGS:

Education Committee – May 7, 2024
Business Committee – May 14, 2024
Advisory Committee – May 21, 2024
Regular Public Board – May 28, 2024

PUBLIC REMARKS:

In accordance with Policy 7 Board Operations:

- *There shall be a public remarks period of up to 30 minutes (Note – maximum of six (6) speakers) following the adjournment of every regularly scheduled public Board meeting, to provide an opportunity for members of the public to make comments to the Board. Public remarks shall be relevant to items on the evening's approved regular public agenda. The Board will listen respectfully to comments, however may not respond to questions during this time.*
- *Members of the public may submit written comments relevant to items on the evening's approved regular public agenda to the Board Chair by email at publicinput@sd57.bc.ca for consideration by the Board. Written submissions must be received by 5 p.m. on the Monday prior to the regular public meeting.*
- *Individuals or groups wishing to make public remarks must identify themselves and the issue(s) to be presented on a speakers' list which will be available following the adjournment of the regular public meeting.*
- *Each speaker from the public will be allowed five minutes to make comments. At the discretion of the Chairperson, additional time may be allotted.*

Additional Notes:

- *The Board of Education has a legal responsibility to create and maintain a respectful workplace*
- *Respectful language and behaviour at all times*
- *Right to disagree but done in a respectful manner*
- *All individuals are entitled to their opinion but not at the expense of others' dignity*
- *Model the behaviour that you would want your children to engage in*
- *No signage is allowed in the meeting room*

DRAFT
Minutes
Regular Public
Meeting

Board of Education
School District No. 57 (Prince George)
2100 Ferry Avenue, Prince George, B.C.

2024.02.27
4:00 p.m.

Present:

Craig Brennan, Chair
Erica McLean, ViceTrustee
Cory Antrim, Trustee
Sarah Holland, Trustee
Shar McCrory, Trustee
Rachael Weber, Trustee
Bob Thompson, Trustee

Pam Spooner, Acting Superintendent of Schools
Hannah Brown, Acting Secretary Treasurer
Diane Nygaard, Executive Assistant (Recorder)

In Attendance:

Kap Manhas, Assistant Superintendent
Lee Karpenko, Assistant Superintendent

1. **CALL TO ORDER**

The meeting was called to order at 4:00 p.m.

2. **ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

The Board Chair provided a formal acknowledgement of the ancestral lands, culture and people of the Lheidli T'enneh First Nation, McLeod Lake Indian Band and Simpcw Nation.

3. **APPOINTMENT OF ACTING SECRETARY TREASURER**

MOVED and SECONDED

That Hannah Brown, Director of Finance be appointed Acting Secretary Treasurer for the purposes of this meeting.

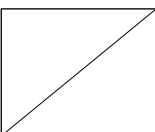
CARRIED

4. **APPROVAL OF AGENDA**

MOVED and SECONDED

That the agenda be approved as presented.

CARRIED



5. SCHOOL DISTRICT NEWS

The Vice-Chair provided an overview of the recent athletic events within the school district.

Trustee Holland provided overview of the February 21, 2024 Heather Park Elementary Parent Advisory Council meeting.

The Board Chair provided an overview of the Ministry of Education and Child Care Partner Liaison Meeting held in Richmond on February 9, 2024.

The Board Chair noted that the Central Interior Science Exhibition will be held on March 9, 2024 at the University of Northern British Columbia.

6. PRESENTATION**6.1 Rural Families of Schools – Mackenzie / McBride / Valemount**

Principals and Vice Principals from the Rural Families of Schools, Mackenzie / McBride / Valemount provided a presentation on learning in their schools as it relates to the priorities of the Strategic Plan.

6.2 District Student Advisory Council – Leadership Day and Survey

Representatives from the District Student Advisory Council provided a presentation related to the May 27th Leadership Day to be held at Duchess Park Secondary School and an update on the progress on the student survey currently being conducted.

6.3 Prince George District Teachers Association – Classroom Supports

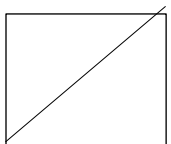
Daryl Beauregard, representing the Prince George District Teachers' Association, provided a presentation regarding classroom supports.

7. MINUTES OF THE PREVIOUS MEETINGS**7.1 Regular Public Meeting of January**

MOVED and SECONDED

That the minutes of the January 30, 2024 regular public meeting be approved as presented.

CARRIED



7.2 Record of Minutes of Regular and Special In Camera Meetings

MOVED and SECONDED

That the record of the regular in camera meeting of January 29, 2024 be approved as presented.

CARRIED

8. BUSINESS ARISING FROM THE MINUTES

None.

9. OLD BUSINESS

None.

10. NEW BUSINESS

None.

11. EDUCATION COMMITTEE**11.1 Committee Report**

MOVED and SECONDED

That the report of the Education Committee meeting held on February 6, 2024 be received.

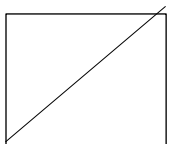
CARRIED

12. BUSINESS COMMITTEE**12.1 Committee Report**

MOVED and SECONDED

That the report of the Business Committee meeting held on February 13, 2024 be received.

CARRIED



12.2 March 12, 2024 Regular Public Board Meeting

MOVED and SECONDED

That the March 12, 2024 regular public Board meeting be cancelled.

CARRIED

13. **DISTRICT ADMINISTRATION REPORTS**

13.1 Acting Superintendent of Schools

The Acting Superintendent provided a PowerPoint presentation with a focus on the directions of the Strategic Plan.

14. **TRUSTEE REPORTS**

14.1 BC School Trustees' Association

Trustee McCrory provided an overview of the BCSTA Provincial Council meeting that was held virtually on February 24, 2024.

14.2 District Parent Advisory Council

Trustee Holland provided an overview of the February 5, 2024 District Parent Advisory Council meeting.

14.3 District Student Advisory Council

Trustee Antrim provided an overview of the February 5, 2024 District Student Advisory Council meeting.

15. **CORRESPONDENCE**

MOVED and SECONDED

That the Board of Education receives the correspondence received and/or sent as presented.

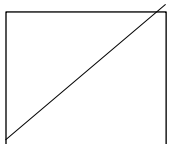
CARRIED

16. **ADJOURNMENT**

The meeting adjourned at 5:32 p.m.

Chairperson

Secretary Treasurer



BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

RECORD PURSUANT TO SECTION 72 OF THE *SCHOOL ACT*

MATTERS DISCUSSED AND DECISIONS REACHED AT THE SPECIAL AND
REGULAR IN CAMERA MEETINGS HELD SINCE THE LAST SUCH REPORT

February 27, 2024 Regular In Camera Meeting

1. Acknowledgement of the Traditional Territories.
2. Approval of the agenda.
3. Adoption of the minutes of the regular in camera meeting of January 29, 2024.
4. Discussion and decision regarding personnel matters.
5. Discussion and decision regarding governance matters.

The meeting was called to order at 2:30 p.m. and adjourned at 2:49 p.m.

March 13, 2024 Special In Camera Meeting

1. Acknowledgement of the Traditional Territories.
2. Approval of the agenda.
3. Discussion and decisions regarding governance matters.

The meeting was called to order at 4:00 p.m. and adjourned at 4:57 p.m.

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

April 16, 2024

MEMORANDUM

TO: Board of Education
FROM: Business Committee
SUBJECT: **COMMITTEE REPORT – APRIL 2024**

RECOMMENDATION

That the report of the Business Committee meeting held on
April 16, 2024 be received.

* * * * *

REPORT:

- 1) The Business Committee met on April 16, 2024.
- 2) The Business Committee meeting's agenda items were:
 - a) **Minutes of the Previous Meeting** – The minutes of the February 13, 2024 meeting were approved as presented.
 - b) **Capital Plan Bylaw No. 2024/25 – CPSD57-01** – This item appears on this evening's agenda.
 - c) **Year to Date Financial Information to March 31, 2024** – This item appears on this evening's agenda.
 - d) **Policy 4 Trustee Code of Conduct**– This item appears on this evening's agenda.
 - e) **2024/25 Draft Annual Budget** – This item appears on this evening's agenda.
 - f) **Long Range Facilities Plan** – The Committee received an update on the process for the district's Long Range Facilities Plan (LRFP) that was contracted with H. Acking and Co. in December 2023. The project overview included:
 - Review of existing information and changes in the district since previous LRFP
 - Review of planning documents of municipalities
 - Gathering information to estimate future enrolments
 - Calculation of student yield from new housing units and enrolment projections
 - Analyzing the capacity utilization for each school

- Review the district's Mission Vision and Values and develop guiding Planning Principles to achieve optimal outcome for students and cost-efficient management of facility assets
- Develop preliminary options that provide for cost-effective management of district facility assets and enrolment at schools with shortfall or surplus capacities
- Select preferred options in consultation with the district
- Define further Scope of Work and Action plan for implementation of preferred options

The LRFP report will be completed by the end of June 2024.

- g) **Community Board Meetings – Follow-Up** – The Committee continued its discussion regarding options for having public Board meetings during the 2024/25 school year in Mackenzie, McBride and Valemount. They also discussed meeting with local leaders to explore issues of mutual interest. The Committee will continue the discussion at its next meeting.

The Committee also discussed the upcoming informal meeting with the City of Prince George Mayor and Council to discuss issues of mutual interest.

- h) **Report on District Enrolment** – The Committee was provided with the February 1, 2024 district enrolment as reported through the Ministry of Education and Child Care 1701 student reporting information. Total student enrolment as of that date is 12,940.81.

- i) **Staffing Update** – The Committee received a staffing update related to the following:

- Workforce Planning and Talent Development
- Daily Absence Tracking for Teachers and CUPE
- Labour and Employment Relations

The next Business Committee meeting will be held on May 14, 2024.

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

April 16, 2024

MEMORANDUM

TO: Board of Education
FROM: Business Committee
SUBJECT: **CAPITAL PLAN BYLAW NO. 2024/25-CPSD57-01**

RECOMMENDATION

1. That, in accordance with Section 68 (4) of the *School Act*, all three readings of Capital Plan Bylaw No. 2024/25-CPSD57-01 be given at tonight's meeting.
2. That Capital Plan Bylaw No. 2024/25-CPSD57-01 be given first reading.
3. That Capital Plan Bylaw No. 2024/25 CPSD57-01 be given second reading.
4. That Capital Plan Bylaw No. 2024/25-CPSD57-01 be given third and final reading.

* * * * *

RATIONALE:

1. In their March 15, 2024 response letter, the Ministry of Education announced support for a number of Minor Capital Projects on the Annual Five-Year Capital Plan Submission for 2024/25 approved by the Board of Education September 26, 2023.
2. Support is being provided from the School Enhancement Program (SEP) for interior construction upgrades at Ecole Lac Des Bois - \$750,000.
3. Support is being provided from the Carbon Neutral Capital Program for a Heating, Ventilation and Air Conditioning (HVAC) upgrade at Beaverly Elementary School - \$425,000.
4. Support is being provided from the Food Infrastructure Program (FIP) for a delivery vehicle at Prince George Secondary School - \$125,000.

5. The school district will enter into a Capital Project Funding Agreement with the Ministry of Education for these projects. The design, tender and construction of these projects are to be completed by March 31, 2025.
6. Section 68 (4) of the School Act allows a board to give all three readings of a bylaw at one meeting if the trustees present at the meeting agree unanimously to do so.

CAPITAL BYLAW NO. 2024/25-CPSD57-01
CAPITAL PLAN 2024/25

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 57 (Prince George) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2024/25 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 15, 2024, is hereby adopted.
- 2. This Capital Bylaw may be cited as School District No. 57 (Prince George) Capital Bylaw No. 2024/25 CPSD57-01.

READ A FIRST TIME THE 30th DAY OF APRIL, 2024;
READ A SECOND TIME THE 30th DAY OF APRIL, 2024;
READ A THIRD TIME, PASSED THE 30th DAY OF APRIL, 2024.

Craig Brennan, Board Chair

Lynda Minnabarriet, Acting Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 57 (Prince George) Capital Bylaw No. 2024/25 CPSD57-01 adopted by the Board the 30th day of April 2024.

Lynda Minnabarriet, Acting Secretary-Treasurer



March 15, 2024

Ref: 297326

To: Secretary-Treasurer and Superintendent
School District No. 57 (Prince George)

Capital Plan Bylaw No. 2024/25-CPSD57-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2024/25

This letter is in response to your School District's 2024/25 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Food Infrastructure Program (FIP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and can proceed to procurement.

MINOR CAPITAL PROJECTS (SEP, FIP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Food Infrastructure Program (FIP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

New projects for SEP, FIP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Ecole Lac Des Bois	SEP - Interior Construction Upgrades	\$750,000	Proceed to design, tender & construction. To be completed by March 31, 2025.
Beverly Elementary	CNCP - HVAC Upgrades	\$425,000	Proceed to design, tender & construction. To be completed by March 31, 2025.
Prince George Secondary	FIP - Delivery Vehicle	\$125,000	Proceed to design, tender & construction. To be completed by March 31, 2025.

An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2024/25 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2024/25 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated, and emailed to the Ministry's Capital Management Branch at **CMB@gov.bc.ca** as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

As the 2024/25 Capital Plan process is now complete, the Capital Plan Instructions for the upcoming 2025/26 Annual Five-Year Capital Plan submission process (using the Ministry's Capital Asset Planning System (CAPS) online platform) will be available on the Ministry's **Capital Planning** webpage by April 1st, 2024.

School districts' capital plan submission deadlines for the 2025/26 fiscal year, using the CAPS online platform, will be as follows:

- **June 30, 2024**
 - Major Capital Programs (SMP, EXP, REP, RDP, SAP)
- **July 1, 2024**
 - Major Capital Programs (BEP)
- **September 30, 2024**
 - Minor Capital Programs (SEP, CNCP, PEP, BUS)
- **October 1, 2024**
 - Minor Capital Programs (FIP)

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer.

Additionally, the Annual Facility Grant (AFG) project requests for the 2024/25 fiscal year are to be submitted using the CAPS online platform, on or before May 31, 2024.

NOTE: It is strongly encouraged that school districts discuss the draft versions of their intended capital projects and AFG project requests with Ministry staff well in advance of submission deadlines.

Please contact your respective Regional Director or Planning Officer as per the Capital Management Branch Contact List with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,

A handwritten signature in black ink, appearing to read "Damien Crowell". The signature is fluid and cursive, with the first name "Damien" and last name "Crowell" clearly distinguishable.

Damien Crowell, Executive Director
Capital Management Branch

pc: Geoff Croshaw, Acting Director, Major Capital Projects, Capital Management Branch
Michael Nyikes, Director, Minor Capital Projects, Programs and Finance, Capital
Management Branch

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

April 16, 2024

Memorandum

TO: Board of Education

FROM: Business Committee

SUBJECT: **Year-to-Date Financial Information to March 31, 2024**

RECOMMENDED MOTION:

That the attached 2023-24 Operating Fund Report and Governance Expenses for the Quarter ended March 31, 2024 be received.

BACKGROUND

The **2023-24 Operating Fund Report for the year to date to March 31, 2024** (attached) presents the revenues and expenses year to date to March 31, 2024 as a dollar figure, and as a percentage of budget. Prior year results to March 31 are presented as a comparison.

Nine months in to the fiscal year, one may expect revenues and expenses to be approximately 75% of budget, however that is typically not the case, due to several factors:

- Ministry funding is not received evenly throughout the year. July and August operating grant payments are significantly reduced to reflect Districts' reduced payroll costs during those months.
- Many costs are not incurred evenly throughout the fiscal year; the majority of operations costs are incurred in alignment with the 10 month school year, and generally would be approximately 80% of budget at March 31.
- There are significant costs which generally occur in the final quarter of the year, for example purchase of replacement computers for schools, and school purchases of learning resources from their budget reserves, in preparation for the coming year.

A summary of **Governance Expense for the quarter ended March 31, 2024** (attached) presents expenses to March 31, and budget remaining for the year.

School District No. 57 (Prince George)
2023/24 Operating Fund Report
Year to date to March 31, 2024

	Mar 31	2024	2023-24 Amended Budget	% Actual to Budget	Mar 31	2023	2022-23 Actual	% PY Mar to Actual		
REVENUE										
Provincial Grants - MECC	\$	117,178,155	\$	168,784,172	69.4	\$	107,238,689	\$	155,637,660	68.9
Provincial Grants - Other		188,368		219,688	85.7		377,133		409,253	92.2
Tuition		77,000		40,765	188.9		6,375		12,750	50.0
Other Revenue		1,137,198		1,134,720	100.2		1,135,029		1,706,446	66.5
Rentals and Leases		547,356		740,000	74.0		522,877		774,093	67.5
Investment Income		665,889		630,000	105.7		422,490		623,470	67.8
TOTAL REVENUE		119,793,966		171,549,345	69.8		109,702,593		159,163,672	68.9
EXPENSES										
Salaries										
Teachers		44,729,659		66,074,526	67.7		40,927,674		58,721,495	69.7
Principals and Vice-Principals		8,079,242		10,726,826	75.3		7,687,074		10,307,852	74.6
Education Assistants		12,187,829		19,107,116	63.8		10,918,714		16,557,151	65.9
Support Staff		9,593,210		13,433,057	71.4		9,115,250		12,576,676	72.5
Other Professionals		6,064,222		8,574,065	70.7		6,016,281		8,218,318	73.2
Substitutes		3,372,849		3,878,897	87.0		2,911,375		4,832,250	60.2
Total Salaries		84,027,011		121,794,487	69.0		77,576,368		111,213,742	69.8
Employee Benefits		18,433,824		28,618,956	64.4		16,172,480		24,837,003	65.1
Total Salaries and Benefits		102,460,835		150,413,443	68.1		93,748,848		136,050,745	68.9
Services and Supplies		14,540,139		22,582,387	64.4		14,688,282		19,850,640	74.0
TOTAL EXPENSES		117,000,974		172,995,830	67.6		108,437,130		155,901,385	69.6
NET REVENUE (EXPENSE)		2,792,992		(1,446,485)			1,265,463		3,262,287	
TANGIBLE CAPITAL ASSETS PURCHASED		(458,165)		(833,361)	55.0		(504,204)		(1,147,407)	43.9
TRANSFERS TO LOCAL CAPITAL		-		(580,000)			-		(515,047)	
OPERATING SURPLUS (DEFICIT)	\$	2,334,827	\$	(2,859,846)		\$	761,259	\$	1,599,833	

March 31, 2024 - year to date results

Governance	Budget	Expended to 3/31/2024	Remaining	
			\$	%
Trustee Salary & Benefits	\$ 159,369	\$ 123,362	\$ 36,007	23%
Services and Supplies				
<i>Consultant - communications and PR</i>	30,000	14,314	15,686.00	52%
<i>Dues and Fees</i>	53,000	53,750	(750.00)	-1%
<i>DPAC / DSAC</i>	18,000	8,500	9,500.00	53%
<i>Professional Development</i>	10,000	5,007	4,993.00	50%
<i>Telephone</i>	5,000	3,378	1,622.00	32%
<i>Travel</i>	30,000	28,118	1,882.00	6%
<i>Services - Security</i>	-	925	(925.00)	-
<i>Supplies</i>	5,000	4,117	883.00	18%
Total	\$ 310,369	\$ 241,471	\$ 68,898	22%

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

April 16, 2024

Memorandum

TO: Board of Education

FROM: Business Committee

SUBJECT: **POLICY 4 TRUSTEE CODE OF CONDUCT**

RECOMMENDED MOTION:

That the Ministry of Education and Child Care be advised that Policy 4 Trustee Code of Conduct meets the provincial criteria for school trustee codes of conduct.

BACKGROUND

In August 2023, the Ministry of Education and Child Care (MoECC) sent correspondence to all Boards regarding trustee codes of conduct criteria (attached). Boards are required to review Code of Conduct policies against the criteria and submit revised (where necessary) codes of conduct to the MoECC by April 30, 2024. In the correspondence to School District No. 57, there was a notation that the Board's policy did not contain a breaches and sanctions component.

The Ad Hoc Policy Committee reviewed and discussed the Codes of Conduct provincial guidelines and Policy 4 Trustee Code of Conduct at its November 7, 2023 and January 17, 2024 meetings. It was noted that Policy 4 does include sanctions in the Appendix.

The district asked for clarification from MoECC and BCSTA regarding Policy 4 Trustee Code of Conduct and representatives confirmed there are no deficiencies. Representatives did advise, however, that the policy could benefit from revisions through a normal policy revision process. Policy consultant, Anne Cooper, has been advised of this information.



August 1, 2023

Ref: 291303

Rachael Weber, Board Chair
School District No. 57 (Prince George)
Email: rweber@sd57.bc.ca

RE: School Trustee Codes of Conduct Criteria

Dear Rachael Weber:

The Ministry of Education and Child Care and the BC School Trustees Association (BCSTA), in partnership with a sector advisory committee,¹⁴ has co-developed voluntary provincial criteria for school trustee codes of conduct. The intent of this project is to provide trustees with clarity on their roles and responsibilities respecting conduct. Codes of conduct can assist boards to focus on their core responsibilities to deliver educational programs and to support safe and inclusive schools and workplaces.

In the June 2, 2023, DM Bulletin, the Ministry and the BCSTA released the following criteria for school trustees codes of conduct:

- o Emphasis on student achievement, equity, and well-being;
- o Alignment with BCSTA's six principles/standards (integrity, respect, confidentiality, responsibility, conflict of interest and relationships);
- o Alignment with existing provincial and federal legislation (i.e., *Criminal Code*, *BC Human Rights Code*, *Freedom of Information and Protection of Privacy Act*, *School Act*, *Workers' Compensation Act*);
- o Provisions on:
 - Respectful workplaces & relationships with others;
 - Anti-racism, reconciliation & relations with local First Nations;
 - Acceptable use of social media;
- o Policies and procedures for breaches and sanctions with public accountability;
- o Mechanisms to regularly review and affirm the code;
- o Board training, including with trustee onboarding; and
- o Plain language.

.../2

¹⁴ The Committee includes representatives from the Ministry, BCSTA, the BC Association of School Business Officials (BCASBO), the BC Public School Employers' Association (BCPSEA), the BC School Superintendents Association (BCSSA), and the First Nations Education Steering Committee (FNESC).

To support boards and senior district staff in revising their codes over the 2023/24 school year, a guidelines document and training supports are available [here](#).

Furthermore, a scan of all BC boards' codes of conduct has been completed to better understand and support individual boards in revising their codes of conduct. Based on the scan, the School District No. 57 (Prince George) Board has been identified as not having a code with a breaches and sanctions component. I recommend working with your board to review and update the code with the new provincial criteria. If the board would like to collaborate on or receive support updating the code of conduct or developing a breaches and sanctions component, or if you have any questions or updates on the criteria, please contact the Ministry of Education and Child Care by email at EDUC.Governance.Legislation@gov.bc.ca.

The Ministry and the BCSTA are requesting that boards submit their revised codes to EDUC.Governance.Legislation@gov.bc.ca by April 30, 2024.

We look forward to working in partnership with the School District No. 57 (Prince George) to continue to support student achievement, equity, and well-being.

Sincerely,



Rachna Singh
Minister

Attachments: School Trustees Codes of Conduct: Provincial Criteria Guidelines

pc: Christina Zacharuk, Deputy Minister
Cloe Nicholls, Assistant Deputy Minister
Suzanne Hoffman, CEO, BC School Trustees Association
Carolyn Broady, President, BC School Trustees Association
Pamela Spooner, Superintendent, School District No. 57 (Prince George)

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

April 30, 2024

Memorandum

TO: Board of Education

FROM: Business Committee

SUBJECT: **DRAFT 2024/25 ANNUAL BUDGET**

The 2024/25 draft Annual Budget (attached) was developed based on 2023/24 operations and incorporates the following:

- Projected Ministry of Education and Child Care revenue as per the announcement in March 2024
- 2% salary increases for unionized employees and exempt non-educator employees and the funding of those salary increases
- Estimated grant for approved 1% COLA for unionized employees and exempt non-educator employees, and a 3% salary increase for exempt educator employees; grant to be confirmed in early May
- Known or anticipated increases or decreases to on-going expenses

The draft budget currently shows an operating fund deficit of \$2,073,958. District staff will present potential recommendations for reductions to address the deficit. The 2024/25 Annual Budget and any potential reductions are public items and will be reviewed and discussed in public meetings during the months of April to June 2024.

Next steps include:

- Public survey on the district website – open until May 3, 2024
- Draft Annual Budget at Business Committee (May 14)
- Review Draft Annual Budget at Advisory Committee (May 21)
- 2024/25 Annual Budget Bylaw at Regular Board Meeting (May 28)

Annual Budget

School District No. 57 (Prince George)

June 30, 2025

School District No. 57 (Prince George)

June 30, 2025

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 57 (PRINCE GEORGE) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2024/2025 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 57 (Prince George) Annual Budget Bylaw for fiscal year 2024/2025.
3. The attached Statement 2 showing the estimated revenue and expense for the 2024/2025 fiscal year and the total budget bylaw amount of \$209,628,283 for the 2024/2025 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2024/2025.

READ A FIRST TIME THE _____ DAY OF _____, 2024;

READ A SECOND TIME THE _____ DAY OF _____, 2024;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2024;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 57 (Prince George) Annual Budget Bylaw 2024/2025, adopted by the Board the _____ DAY OF _____, 2024.

Secretary Treasurer

School District No. 57 (Prince George)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	13,171,000	13,237,188
Adult	10,750	10,750
Other	0,250	0,250
Total Ministry Operating Grant Funded FTE's	13,182,000	13,248,188
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	197,600,155	193,210,787
Other	218,890	413,688
Tuition	74,500	40,765
Other Revenue	3,028,970	3,178,092
Rentals and Leases	765,000	740,000
Investment Income	862,000	652,000
Amortization of Deferred Capital Revenue	4,348,121	4,362,179
Total Revenue	206,897,636	202,597,511
Expenses		
Instruction	163,078,215	158,701,309
District Administration	7,037,005	6,979,346
Operations and Maintenance	32,812,619	32,550,448
Transportation and Housing	6,031,821	5,836,067
Total Expense	208,959,660	204,067,170
Net Revenue (Expense)	(2,062,024)	(1,469,659)
Budgeted Allocation (Retirement) of Surplus (Deficit)		2,859,846
Budgeted Surplus (Deficit), for the year	(2,062,024)	1,390,187
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)	(2,073,958)	
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	11,934	1,390,187
Budgeted Surplus (Deficit), for the year	(2,062,024)	1,390,187

School District No. 57 (Prince George)

Statement 2

Annual Budget - Revenue and Expense
Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	178,802,904	172,995,830
Operating - Tangible Capital Assets Purchased	458,623	833,361
Special Purpose Funds - Total Expense	20,557,975	21,487,567
Capital Fund - Total Expense	9,598,781	9,583,773
Capital Fund - Tangible Capital Assets Purchased from Local Capital	210,000	464,857
Total Budget Bylaw Amount	209,628,283	205,365,388

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed
Signature of the Secretary/Treasurer	Date Signed

DRAFT

School District No. 57 (Prince George)

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(2,062,024)	(1,469,659)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(458,623)	(833,361)
From Local Capital	(210,000)	(464,857)
From Deferred Capital Revenue	(1,300,000)	(4,994,231)
Total Acquisition of Tangible Capital Assets	(1,968,623)	(6,292,449)
Amortization of Tangible Capital Assets	6,450,810	6,634,148
Total Effect of change in Tangible Capital Assets	4,482,187	341,699
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	2,420,163	(1,127,960)

School District No. 57 (Prince George)

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	174,798,209	168,784,172
Other	218,890	219,688
Tuition	74,500	40,765
Other Revenue	990,970	1,134,720
Rentals and Leases	765,000	740,000
Investment Income	840,000	630,000
Total Revenue	177,687,569	171,549,345
Expenses		
Instruction	143,292,583	138,139,699
District Administration	6,932,005	6,863,970
Operations and Maintenance	22,546,495	22,299,332
Transportation and Housing	6,031,821	5,692,829
Total Expense	178,802,904	172,995,830
Net Revenue (Expense)	(1,115,335)	(1,446,485)
Budgeted Prior Year Surplus Appropriation		2,859,846
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(458,623)	(833,361)
Local Capital	(500,000)	(580,000)
Total Net Transfers	(958,623)	(1,413,361)
Budgeted Surplus (Deficit), for the year	(2,073,958)	-

School District No. 57 (Prince George)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	170,253,536	163,227,347
ISC/LEA Recovery	(376,619)	(376,619)
Other Ministry of Education and Child Care Grants		
Pay Equity	2,271,692	2,271,692
Student Transportation Fund	687,663	687,663
Support Staff Benefits Grant	201,937	201,637
Labour Settlement Funding	1,400,000	1,961,392
Management Labour Increase Funding	360,000	803,060
Recruitment and Rentention Funding		5,000
Premier's Award		3,000
Total Provincial Grants - Ministry of Education and Child Care	174,798,209	168,784,172
Provincial Grants - Other	218,890	219,688
Tuition		
International and Out of Province Students	74,500	40,765
Total Tuition	74,500	40,765
Other Revenues		
Other School District/Education Authorities	360,000	320,000
Funding from First Nations	376,619	376,619
Miscellaneous		
Administrative Fees	104,351	115,376
Cafeteria Recoveries	105,000	80,000
Miscellaneous		207,725
Purchase Card Rebate	45,000	35,000
Total Other Revenue	990,970	1,134,720
Rentals and Leases	765,000	740,000
Investment Income	840,000	630,000
Total Operating Revenue	177,687,569	171,549,345

School District No. 57 (Prince George)

Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Salaries		
Teachers	67,550,345	66,074,526
Principals and Vice Principals	11,235,210	10,726,826
Educational Assistants	21,221,089	19,107,116
Support Staff	13,704,308	13,433,057
Other Professionals	9,112,030	8,574,065
Substitutes	3,883,869	3,878,897
Total Salaries	126,706,851	121,794,487
Employee Benefits	30,623,118	28,618,956
Total Salaries and Benefits	157,329,969	150,413,443
Services and Supplies		
Services	4,946,550	4,925,208
Student Transportation	5,902,313	5,580,247
Professional Development and Travel	1,393,601	1,850,366
Rentals and Leases	449,040	532,069
Dues and Fees	119,005	107,585
Insurance	432,350	426,368
Supplies	4,955,293	5,850,761
Utilities	3,274,783	3,309,783
Total Services and Supplies	21,472,935	22,582,387
Total Operating Expense	178,802,904	172,995,830

School District No. 57 (Prince George)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2025

Schedule 2C

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	55,114,008	801,206	184,492	43,208		2,877,079	59,019,993
1.03 Career Programs	551,434		10,133	9,575			571,142
1.07 Library Services	1,586,061			500,082			2,086,143
1.08 Counselling	1,690,053						1,690,053
1.10 Inclusive Education	5,207,044	384,413	18,140,941	74,830	2,842,060	587,220	27,236,508
1.30 English Language Learning	1,901,734						1,901,734
1.31 Indigenous Education	957,316	290,218	2,885,523	48,724	1,032,081	9,690	5,223,552
1.41 School Administration		9,179,830		3,240,748	421,437	128,446	12,970,461
1.64 Other				112,469			112,469
Total Function 1	67,007,650	10,655,667	21,221,089	4,029,636	4,295,578	3,602,435	110,812,055
4 District Administration							
4.11 Educational Administration	542,695	416,248		49,935	1,105,682	33,464	2,148,024
4.40 School District Governance					156,333		156,333
4.41 Business Administration		163,295		851,410	1,470,918	12,091	2,497,714
Total Function 4	542,695	579,543	-	901,345	2,732,933	45,555	4,802,071
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				110,283	1,053,310		1,163,593
5.50 Maintenance Operations				7,834,583	952,110	184,461	8,971,154
5.52 Maintenance of Grounds				752,711		51,418	804,129
5.56 Utilities							-
Total Function 5	-	-	-	8,697,577	2,005,420	235,879	10,936,876
7 Transportation and Housing							
7.41 Transportation and Housing Administration				58,769	78,099		136,868
7.70 Student Transportation				16,981			16,981
7.73 Housing							-
Total Function 7	-	-	-	75,750	78,099	-	153,849
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	67,550,345	11,235,210	21,221,089	13,704,308	9,112,030	3,883,869	126,706,851

School District No. 57 (Prince George)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2025

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	59,019,993	14,284,675	73,304,668	3,559,480	76,864,148	74,750,872
1.03 Career Programs	571,142	137,882	709,024	379,060	1,088,084	1,005,122
1.07 Library Services	2,086,143	508,761	2,594,904	187,161	2,782,065	2,842,805
1.08 Counselling	1,690,053	407,303	2,097,356	1,200	2,098,556	2,107,832
1.10 Inclusive Education	27,236,508	6,621,959	33,858,467	663,375	34,521,842	31,395,376
1.30 English Language Learning	1,901,734	458,318	2,360,052	13,500	2,373,552	2,291,097
1.31 Indigenous Education	5,223,552	1,283,094	6,506,646	486,233	6,992,879	7,042,722
1.41 School Administration	12,970,461	3,076,090	16,046,551	363,982	16,410,533	16,192,912
1.64 Other	112,469	28,455	140,924	20,000	160,924	510,961
Total Function 1	110,812,055	26,806,537	137,618,592	5,673,991	143,292,583	138,139,699
4 District Administration						
4.11 Educational Administration	2,148,024	485,236	2,633,260	406,944	3,040,204	2,735,168
4.40 School District Governance	156,333	12,507	168,840	163,000	331,840	310,369
4.41 Business Administration	2,497,714	579,183	3,076,897	483,064	3,559,961	3,818,433
Total Function 4	4,802,071	1,076,926	5,878,997	1,053,008	6,932,005	6,863,970
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	1,163,593	260,683	1,424,276	542,150	1,966,426	1,930,067
5.50 Maintenance Operations	8,971,154	2,239,234	11,210,388	3,488,675	14,699,063	14,571,319
5.52 Maintenance of Grounds	804,129	203,444	1,007,573	1,058,650	2,066,223	1,948,163
5.56 Utilities	-	-	-	3,814,783	3,814,783	3,849,783
Total Function 5	10,938,876	2,703,361	13,642,237	8,904,258	22,546,495	22,299,332
7 Transportation and Housing						
7.41 Transportation and Housing Administration	136,868	31,998	168,866	500	169,366	157,085
7.70 Student Transportation	16,981	4,296	21,277	5,834,178	5,855,455	5,528,744
7.73 Housing	-	-	-	7,000	7,000	7,000
Total Function 7	153,849	36,294	190,143	5,841,678	6,031,821	5,692,829
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	126,706,851	30,623,118	157,329,969	21,472,935	178,802,904	172,995,830

School District No. 57 (Prince George)**Schedule 3**

Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	18,497,975	19,228,195
Other		194,000
Other Revenue	2,038,000	2,043,372
Investment Income	22,000	22,000
Total Revenue	20,557,975	21,487,567
Expenses		
Instruction	19,785,632	20,561,610
District Administration	105,000	115,376
Operations and Maintenance	667,343	667,343
Transportation and Housing		143,238
Total Expense	20,557,975	21,487,567
Budgeted Surplus (Deficit), for the year	-	-

School District No. 57 (Prince George)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2025

Deferred Revenue, beginning of year

Add: Restricted Grants
Provincial Grants - Ministry of Education and Child Care
Other
Investment Income

Less: Allocated to Revenue
Deferred Revenue, end of year

Revenues

Provincial Grants - Ministry of Education and Child Care
Other Revenue
Investment Income

Expenses

Salaries
Teachers
Principals and Vice Principals
Educational Assistants
Support Staff
Other Professionals
Substitutes

Employee Benefits
Services and Supplies

Net Revenue (Expense)

Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
\$	\$	\$	\$	\$	\$	\$	\$	\$
667,343	602,836	40,000 20,000	1,998,000 2,000	320,000	15,000	175,961	2,417,153	441,415
667,343	602,836	60,000	2,000,000	320,000	78,400	175,961	2,417,153	441,415
667,343	602,836	60,000	2,000,000	320,000	93,400	175,961	2,417,153	441,415
-	-	-	-	-	-	-	-	-
667,343	602,836	40,000 20,000	1,998,000 2,000	320,000	93,400	175,961	2,417,153	441,415
667,343	602,836	60,000	2,000,000	320,000	93,400	175,961	2,417,153	441,415
112,054	481,114	-	-	246,531	22,604 7,952 22,036	62,152	487,963	130,322
112,054	481,114	-	-	246,531	52,592	62,152	1,939,640	213,311
24,764	121,722	60,000	2,000,000	62,372	12,764	14,979	468,691	84,380
530,525	602,836	60,000	2,000,000	11,097	28,044	98,830	8,822	13,402
667,343	602,836	60,000	2,000,000	320,000	93,400	175,961	2,417,153	441,415
-	-	-	-	-	-	-	-	-

School District No. 57 (Prince George)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2025

Deferred Revenue, beginning of year

Add: Restricted Grants
Provincial Grants - Ministry of Education and Child Care
Other
Investment Income

Less: Allocated to Revenue
Deferred Revenue, end of year

Revenues

Provincial Grants - Ministry of Education and Child Care
Other Revenue
Investment Income

Expenses

Salaries
Teachers
Principals and Vice Principals
Educational Assistants
Support Staff
Other Professionals
Substitutes

Employee Benefits
Services and Supplies

Net Revenue (Expense)

Classroom Enhancement Fund - Staffing	Changing Results for Young Children	Seamless Day Kindergarten	ECL Early Care & Learning	Feeding Futures Fund	Health Career Dual Credit Expansion	PRP UHNBC	PRP FASD Outreach	TOTAL
\$	\$	\$	\$	\$	\$	\$	\$	\$
			11,000		50,000			76,000
10,404,480	6,000	55,400	175,000	1,667,742		536,537	873,708	18,421,975
								2,038,000
10,404,480	6,000	55,400	175,000	1,667,742	-	536,537	873,708	20,481,975
10,404,480	6,000	55,400	186,000	1,667,742	50,000	536,537	873,708	20,557,975
-	-	-	-	-	-	-	-	-
10,404,480	6,000	55,400	186,000	1,667,742	50,000	536,537	873,708	18,497,975
								2,038,000
10,404,480	6,000	55,400	186,000	1,667,742	50,000	536,537	873,708	20,557,975
8,383,949				22,021		301,684	368,950	9,649,323
		40,000	151,082	167,555				326,589
				160,136	39,904	39,218		1,230,223
				204,344			24,513	359,179
						10,322	153,686	1,516,133
								223,633
8,383,949	-	40,000	151,082	554,056	39,904	351,224	547,149	13,305,080
2,020,531		10,000	33,087	134,215	10,096	83,706	129,089	3,210,396
	6,000	5,400	1,831	979,471		101,607	197,470	4,042,499
10,404,480	6,000	55,400	186,000	1,667,742	50,000	536,537	873,708	20,557,975
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-

School District No. 57 (Prince George)

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2025

	2025 Annual Budget			2024 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education and Child Care	4,303,971		4,303,971	5,198,420
Amortization of Deferred Capital Revenue	4,348,121		4,348,121	4,362,179
Total Revenue	8,652,092	-	8,652,092	9,560,599
Expenses				
Operations and Maintenance	3,147,971		3,147,971	2,949,625
Amortization of Tangible Capital Assets				
Operations and Maintenance	6,450,810		6,450,810	6,634,148
Total Expense	9,598,781	-	9,598,781	9,583,773
Net Revenue (Expense)	(946,689)	-	(946,689)	(23,174)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	458,623		458,623	833,361
Local Capital		500,000	500,000	580,000
Total Net Transfers	458,623	500,000	958,623	1,413,361
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	210,000	(210,000)	-	
Total Other Adjustments to Fund Balances	210,000	(210,000)	-	
Budgeted Surplus (Deficit), for the year	(278,066)	290,000	11,934	1,390,187

2024/25 Draft Annual Budget

REGULAR PUBLIC BOARD MEETING – APRIL 30, 2024

2024/25 Annual Budget

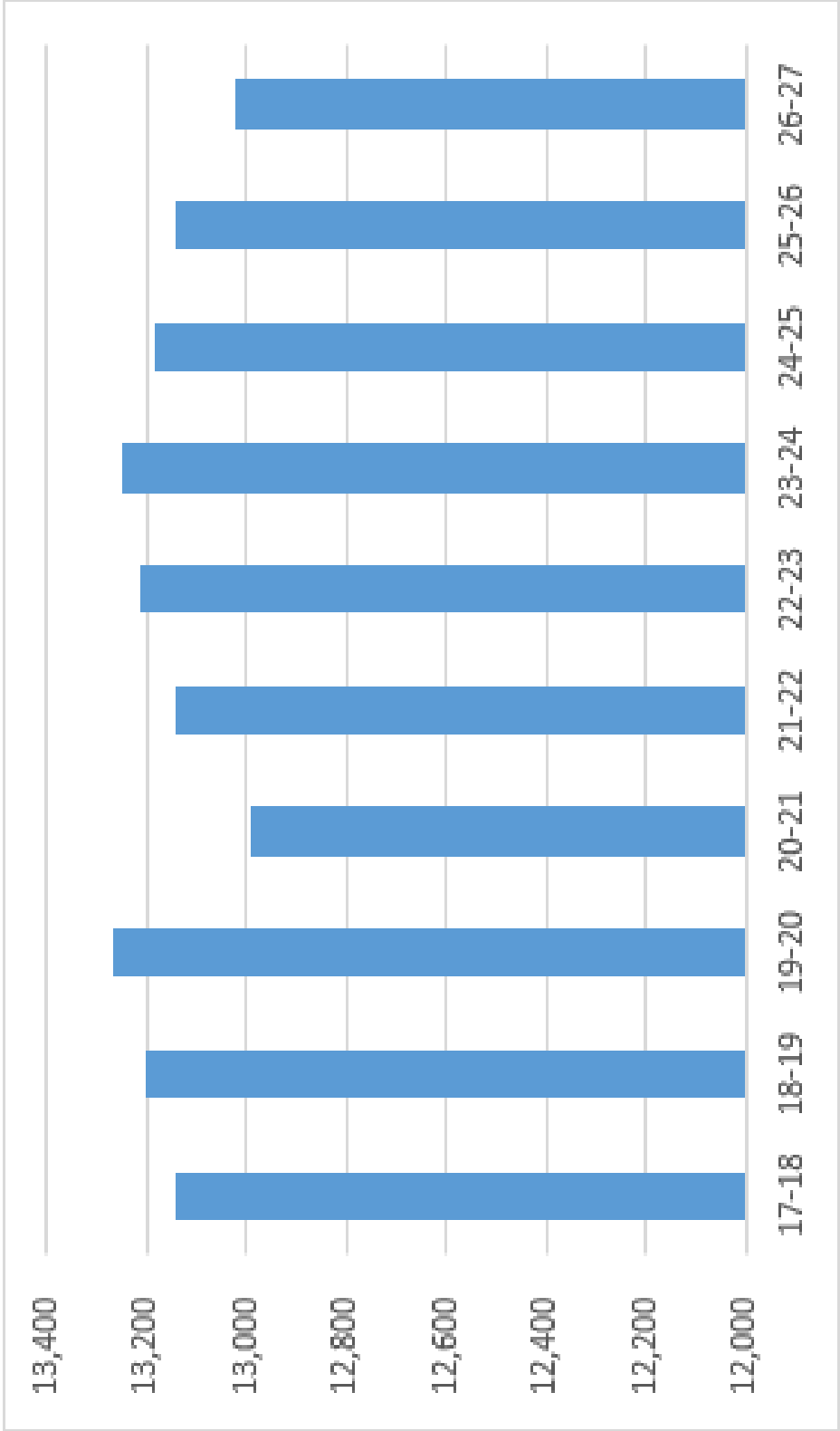
- SD57 is in the difficult position of having to address a structural deficit of \$2 million.
- If this system issue is not addressed, this amount would accrue year after year.
- All public Boards in BC are required to present a balanced budget to the Ministry of Education and Child Care annually in June.

2024/25 Annual Budget

The recommendations to the SD57 Board of Trustees have attempted to be guided by the following:

1. Reductions that will have the least impact on programs and students
2. Niceties that were added to the system over more recent years that we can no longer afford
3. Ensuring that reductions are minimized for the District's lowest wage earners
4. Creating greater equity across SD57 schools

Historical and projected student enrollment

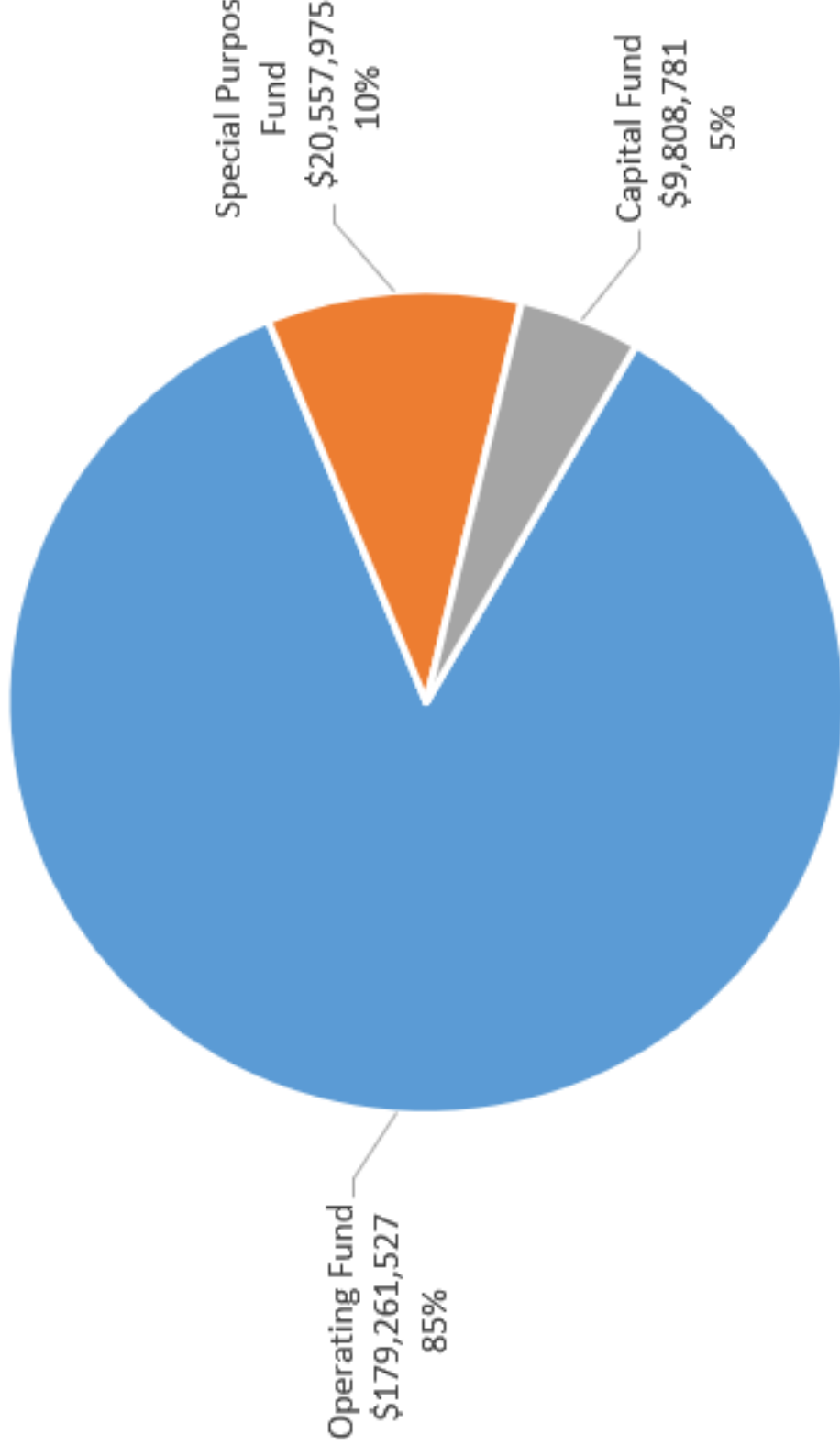


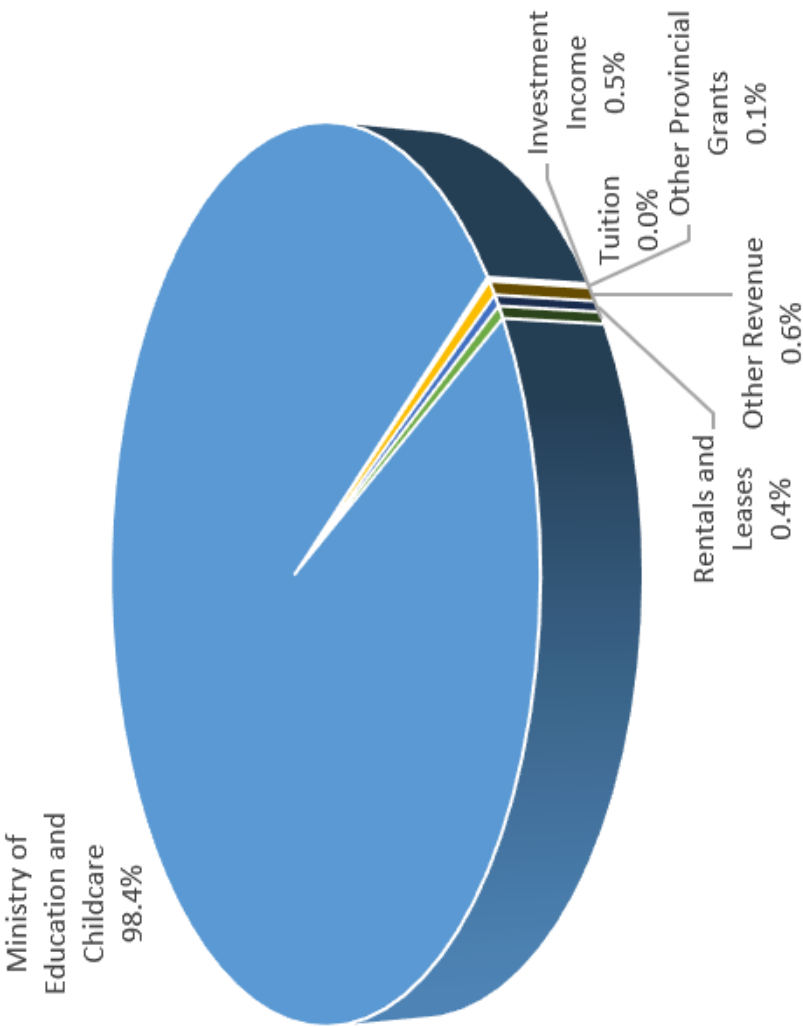
2024/25 Annual Budget by Fund

Operating Fund – revenue more general in nature; flexibility in allocations

Special Purpose Fund – grants received for specific purposes; cannot be reallocated to other areas

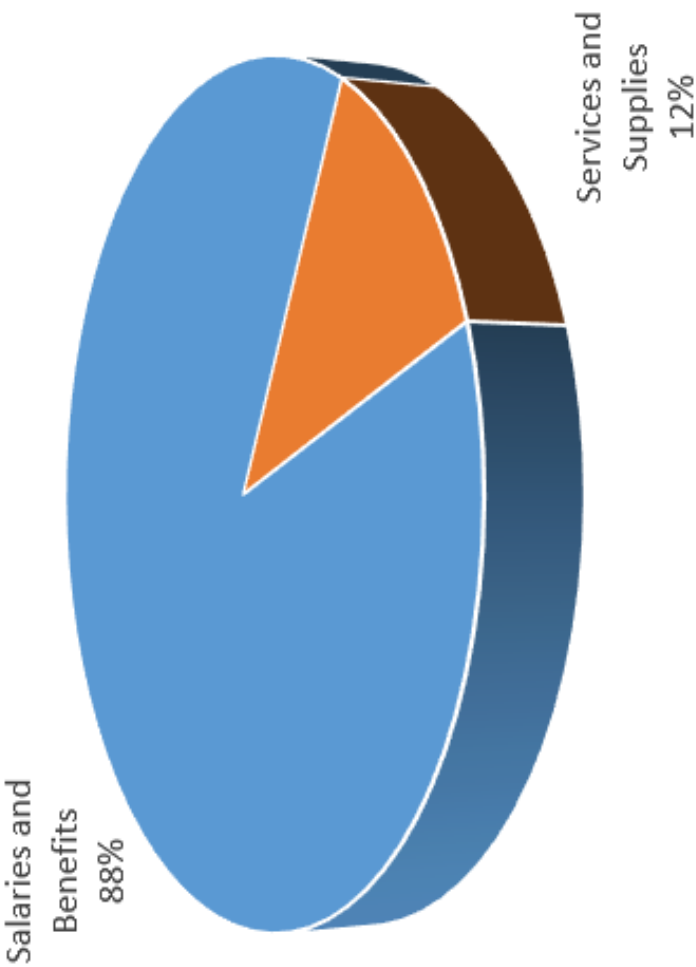
Capital Fund – grants received for construction of new schools, building upgrades, equipment purchases





Provincial Grants	
Ministry of Education and Childcare	174,798,209
Other Provincial Grants	218,890
Tuition	74,500
Other Revenue	990,970
Rentals and Leases	765,000
Investment Income	840,000
	177,687,569

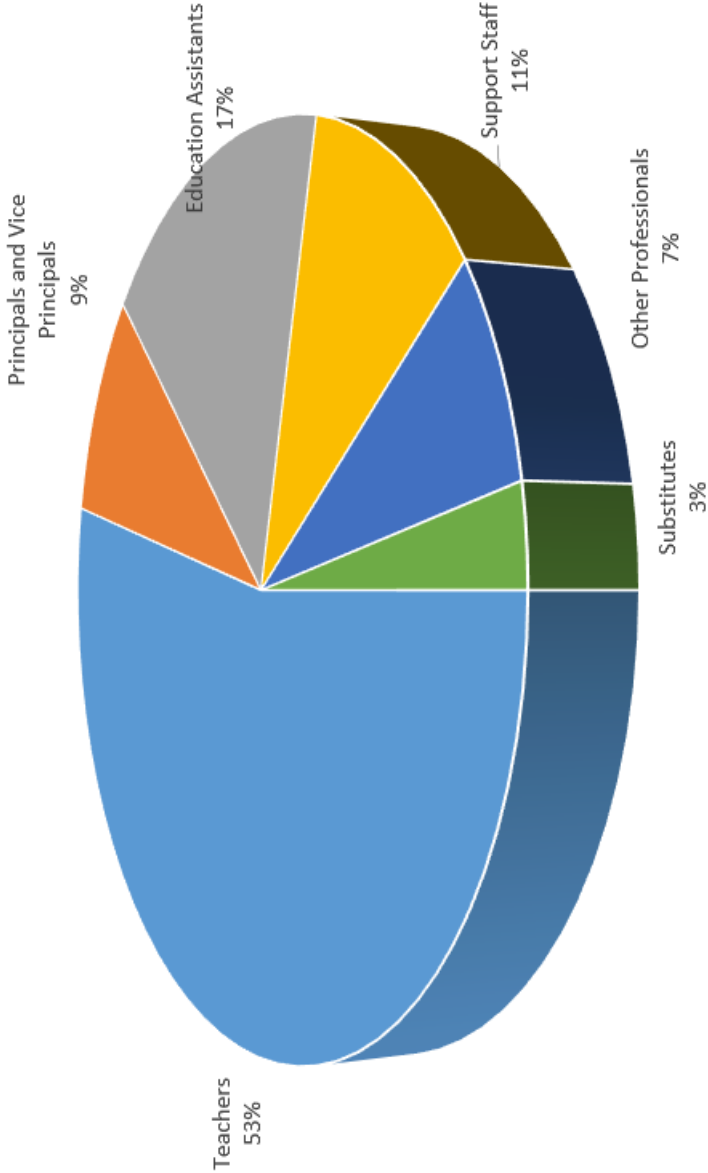
2024/25 Projected Operating Revenue



Salaries	126,706,851
Benefits	30,623,118
Total Salaries and Benefits	157,329,969
Services and Supplies	21,472,935
Total Operating Expenses	178,802,904

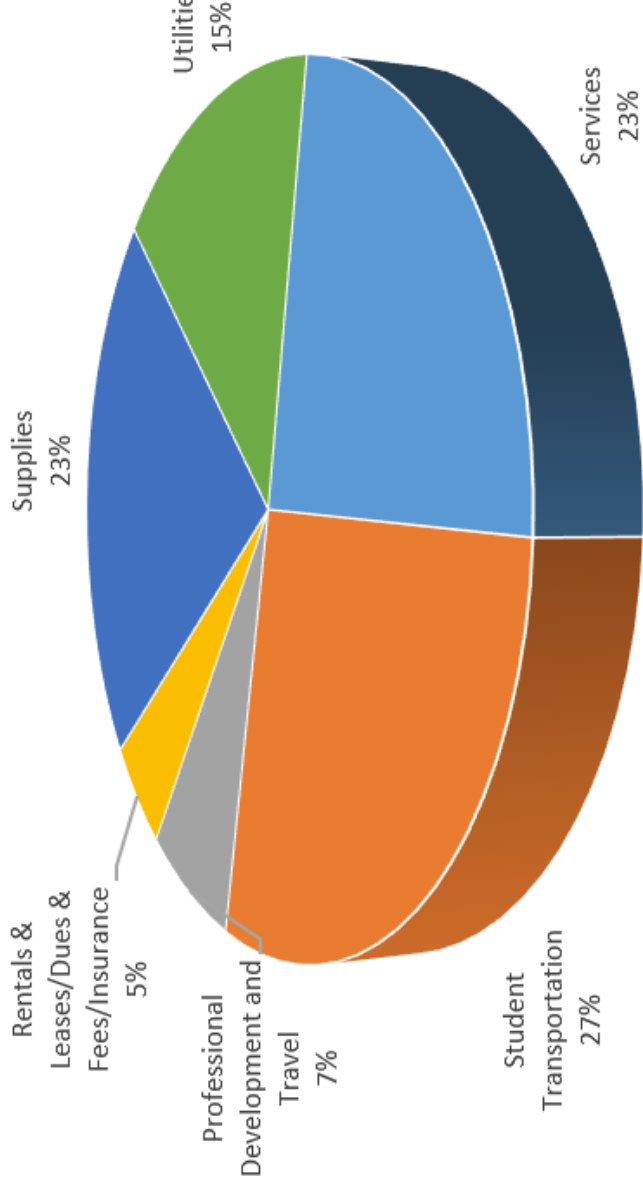
2024/25 Projected Operating Expenses

Salaries	
Teachers	67,550,345
Principals and Vice Principals	11,235,210
Education Assistants	21,221,089
Support Staff	13,704,308
Other Professionals	9,112,030
Substitutes	3,883,869
Total Operating Expenses	126,706,851
Benefits	
	30,623,118
Total Salaries and Benefits	157,329,969

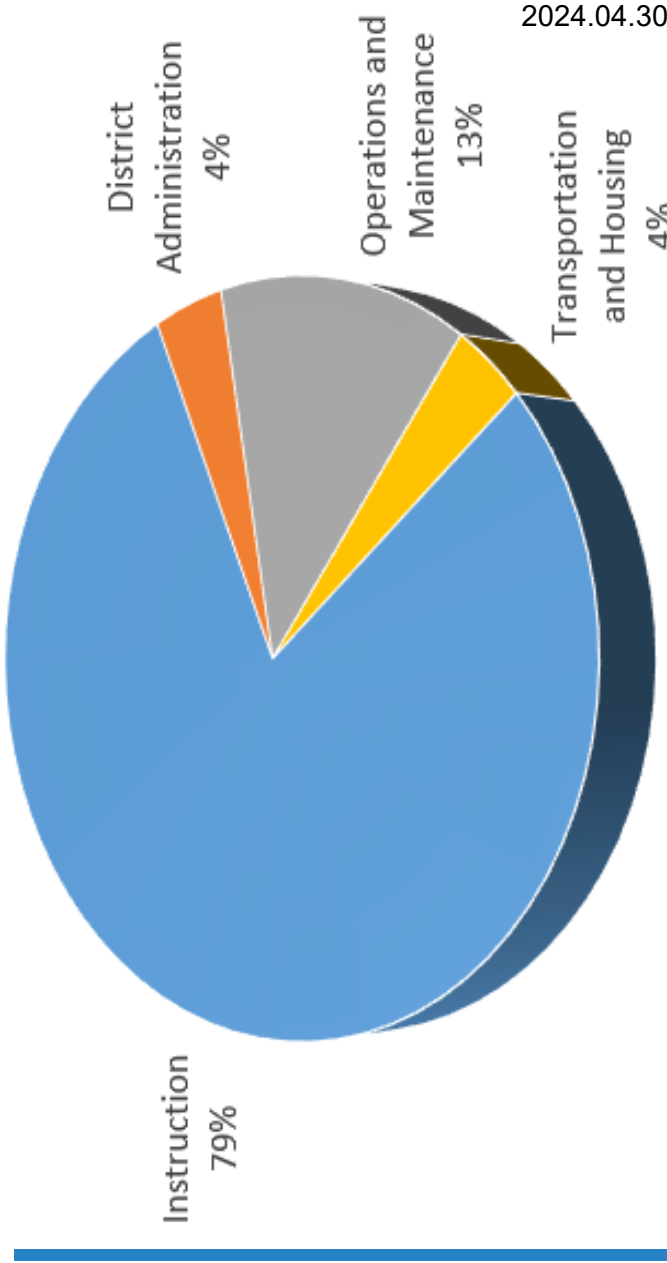


2024/25 Projected Operating Fund Salaries and Benefits

Services	4,946,550
Student Transportation	5,902,313
Professional Development and Travel	1,393,601
Rentals and Leases	449,040
Dues and Fees	119,005
Insurance	432,350
Supplies	4,955,293
Utilities	3,274,783
Total Operating Services & Supplies	21,472,935



2024/25 Projected Operating Services & Supplies



Instruction	143,292,583
District Administration	6,932,005
Operations and Maintenance	22,546,495
Transportation and Housing	6,031,821
	178,802,904

2024/25 Projected Operating Expenses by Function

Revenue	177,687,569
Expenses	178,802,904
Net Revenue (Expense)	(1,115,335)
Net Transfers (to) from other Funds	
Tangible Capital Assets Purchased	(458,623)
Local Capital	(500,000)
Budgeted Surplus (Deficit), for the year	(2,073,958)

2024/25
Projected
Operating Fund
Deficit

2024-2025 Potential Reductions

2024-2025 Draft Annual Budget - deficit at April 16, 2024

(2,073,958)

Potential reductions:

Instruction

Instruction		
Schools	Reduction in school administration positions	459,000
All schools	Reduction to school budget allocations by \$30 per student	390,000
Rural schools	Reduce supplemental small rural school allocation to reflect declining enrollment-driven costs	155,000
Distance Education Program	Eliminate program (cost neutral)	-
Indigenous Education	Eliminate Director position (currently vacant)	221,000
District Learning Commons	Reduction in staffing, supplies and services	270,000
Cultural Performances Program	Elimination in budget allocation to program for staff travel & clerical support	20,000

continued on next slide

District Administration - Education Administration		
Teacher Pro-D Fund Administration	Eliminate coordinator position (0.5 FTE)	67,000
District Administration - Business Administration		
Central Administration Office	Coffee supplies	7,000
Operations and Maintenance		
Facility Services Dept	Staffing reductions	167,000
Technology	Use \$700K reserves for recommendations required through technology review	-
Transportation		
Student Transportation	Staffing reductions	14,000
2024-2025 Operating deficit after proposed reductions		<u>(303,958)</u>

Operating Costs and Reductions by Function

	Cost Reductions to Balance	2024-25 Draft Annual Budget Expense	Reductions % of Expense
Instruction	\$ 1,515,000	\$ 143,292,005	1.06%
District Administration	187,000	6,932,005	2.70%
Operations and Maintenance	219,000	22,546,495	0.97%
Transportation and Housing	14,000	6,031,821	0.23%
	<u>\$ 1,935,000</u>	<u>\$ 178,802,326</u>	<u>1.08%</u>

Next steps

- Public survey on website – open April 18 until May 3
- Draft Annual Budget at Business Committee (May 14)
- Review Draft Annual Budget at Advisory committee (May 21)
- 2024/25 Annual Budget Bylaw at Regular Board meeting (May 28)

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

April 9, 2024

MEMORANDUM

TO: Board of Education
FROM: Education Committee
SUBJECT: **COMMITTEE REPORT – APRIL 2024**

RECOMMENDATION

That the report of the Education Committee held on
April 9, 2024 be received.

* * * * *

REPORT:

1. The Education Committee met on April 9, 2024. The agendas, handouts, and a video archive are available on the district's website under "Our District/Board, Committee meetings.
2. The meeting's agenda items were:
 - a. **Approval of the minutes of the Previous Meeting** – The minutes of the February 6, 2024 meeting were approved as presented.
 - b. **Career Programs Update** – The Principal of District Learner Support Programs and the Coordinators of the Career and Technical Centre and Career Education spoke to the career programs available to students through agreements with the College of New Caledonia, Community Business and various universities.

Students are registered in the following Career Awareness programs:

PG Cougar Game Management	BC Wildfire Junior Fire Crew Program
RCMP Youth Academy	Northern Health Kindergarten Health Circuits
Rotary Adventures in Health Care	PG Fire Rescue Student in the Workplace
PG Fire Dispatch Student in the Workplace	

Students were registered in the following Career and Technical Trades Programs:

Automotive Service	Auto Body Collision
Carpenter	Electrician
Heavy Mechanical Trades	Industrial Mechanic (Millwright/Machinist)
Pipe Trades	Professional Cook Level One and Two
Welder	Information Technology and Networking
4 th Class Power Engineering	

The next meeting of the Board Education Committee will be held May 7, 2024.

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

April 23, 2024

MEMORANDUM

TO: Board of Education

FROM: Advisory Committee

SUBJECT: **COMMITTEE REPORT – APRIL 2024**

RECOMMENDATION

That the report of the Advisory Committee meeting held on April 23, 2024 be received.

REPORT:

1. The Advisory Committee met on April 23, 2024. The agendas, handouts and a video archive are available on the district's website under [Our District / Board, Committee Meetings](#).
2. The meeting's agenda included the following topics:
 - a. **Approval of the minutes of the January 23, 2024 Advisory Committee Meeting** – The minutes of the previous meeting were approved as presented.
 - b. **District Terminology – Stakeholders versus Partners** – The Indigenous Assistant Superintendent advised that the Indigenous Education Leadership Table supported replacing the term stakeholders with partners in district communications.
 - c. **Administrative Assignment Process** – The Assistant Superintendents provided a verbal report on the district's process for assigning and replacing school administration staff.
 - d. **Early Learning Update** – The Principal of Early Learning and Child Care provided an update on child care services available in school district facilities. Currently there are seven community run childcare programs that provide 200 spaces for children ages 0 to 5years and fifteen community run Before and After school spaces, in three communities, for approximately 500 spaces for children ages 5 to 13.
 - e. **2024/2025 DRAFT Annual Budget** – District Staff presented on the 2024/25 Draft Annual Budget advising that based on projected revenue and expenses the preliminary budget shows a deficit of \$2 million dollars. Recommendations for reductions were discussed and will form part of the budget package for the Regular Board meeting.

The committee was encouraged to provide any feedback and submit in the following ways:

- Completing the Survey on the district website - open from April 18 to May 3, 2024
 - Livestream meeting – April 23, 2024 – 7:00 p.m. (A recording of the meeting will be posted on the school district's website)
 - Email: budget@sd57.bc.ca
 - Mail: 2100 Ferry Avenue, Prince George, B.C. V2L 4R5
- f. **Call for agenda items included:**

Presentation of the revised DRAFT 2024-2025

The next Advisory Committee meeting will be held on May 21, 2024.

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

February 13, 2024

Memorandum

TO: Board of Education

FROM: Trustee McLean

SUBJECT: **DISTRICT PARENT ADVISORY COUNCIL**

I attended the March District Parent Advisory Council (DPAC) meeting, Trustee Holland was also present online. In doing so, I was able to be a part of several very good conversations. There are two highlights I wish to share about this meeting. One, there was very good conversation about parents and caregivers looking for more guidance in how to navigate the school system when they are experiencing challenges within their family's education journey.

For example, as a school district, we have Bylaw 4 Appeals to navigate conflict or challenges we're experiencing. But provincially, we have the Office of the Ombudsperson. This is potentially where we as a Board can do a better job of helping build communications about who, where and how we approach this work in centering relationships between staff and families, staff and staff, (as well as others) while respecting our role within governance. We can do so by providing opportunities for learning both for ourselves and our communities about these processes and developing a practice that follows these practices in a good way that honours the work of each person and group involved.

Second, another meaningful conversation that we heard in this meeting was the acknowledgement that communications can be tricky and families/community have different ways in which they engage with information provided from schools. Some families (or students) receive their information via school social media. Others receive theirs through email and school newsletters. All this conversation draws attention to the idea to continue to develop our communications strategies in order to equitably reach and share information with all families.

Thank you/musi/maarsi/merci to the DPAC community for your time and dedication.

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

February 13, 2024

Memorandum

TO: Board of Education

FROM: Trustee McLean

SUBJECT: **DISTRICT STUDENT ADVISORY COUNCIL**

I attended the April District Student Advisory Council (DSAC) meeting in early April. It is always great to see and connect with students from rural communities so thank you very much to the Mackenzie DSAC members for making the long drive in the community taxi to attend the meeting! I also want to highlight how many of the DSAC meetings I've participated in that begin with a circle of introductions or check-ins. I truly appreciate how students are leading the way in connection-before-content and I hope to centre their leadership in many other of our ways of doing work by including these in some of our other trustee meetings.

There was a presentation from Lheidli T'enneh staff leading the Centre for Excellence research and the consultants working on the project shared a bit about this big, exciting project and invited students to participate in the conversation via QR code. Student voice sounds as though it is key in this developmental phase of the project so it will be encouraging to hear the results as they come.

The Council also talked a bit about their leadership event planning for later this spring and will likely be meeting more often as the event nears.

Thank you/musi/maarsi/merci to DSAC students for your voice and engagement. You truly inspire me.

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

April 30, 2024

MEMORANDUM

TO: Board of Education

FROM: Acting Secretary Treasurer

SUBJECT: **OPEN CORRESPONDENCE RECEIVED/SENT**

The attached correspondence has been received and/or sent since the last public Board meeting.

- 2024.02.29 Letter from the Ombudsperson British Columbia regarding the Quarterly Report: October 1 – December 31, 2023
- 2024.03.13 Letter of Response to the City of Prince George regarding the expansion of DP Todd Secondary School District
- 2024.03.26 Letter of Response from the Ministry of Education and Child Care regarding Underspent Targeted Indigenous Education Funding

RECOMMENDED MOTION:

That the Board of Education receives the correspondence received and/or sent as presented.



OMBUDSPERSON BRITISH COLUMBIA

The *Ombudsperson Act* requires that investigations be conducted in private. Ombudsperson investigation documents are not available through the *Freedom of Information and Protection of Privacy Act* and may be subject to rules preventing their use in court and tribunal proceedings. **Please contact the Office of the Ombudsperson before disclosing this document, or any responses, to any third parties.**

February 29, 2024

Sharel Warrington
Chair
School District 57 (Prince George)
2100 Ferry Avenue
PRINCE GEORGE BC V2L4R5



Dear Sharel Warrington:

Re: Office of the Ombudsperson Quarterly Report: October 1 - December 31, 2023

This package of documents details the complaint files the Office of the Ombudsperson closed for School District 57 (Prince George) between October 1 and December 31, 2023. Though no action is required on your part, we hope that you will find this information useful and share it within your organization.

These reports provide information about the complaint files we closed regarding your organization within the last quarter, including both files we investigated and files we closed without investigation. Files currently open with the office are not included in these reports.

Enclosed you will find detailed reports containing the following:

- A one-page report listing the number of files closed and the category under which they were closed. The categories we use to close files are based on the sections of the *Ombudsperson Act*, which gives the Ombudsperson the authority to investigate complaints from the public regarding authorities under our jurisdiction. A more detailed description of our closing categories is available on our website at: <https://bcombudsperson.ca/assets/media/QR-Glossary.pdf>.
- If applicable: Copies of closing summaries written about the complaint files we investigated. These summaries provide an overview of the complaint received, our investigation and the outcome. Our office produces closing summaries for investigated files only, and not for enquiries or those complaints we chose not to investigate.
- If applicable: A summary of the topics identified in the complaint files closed during the quarter. We track general complaint topics for all complaints we receive, and when applicable, we include authority-specific and/or sector-specific topics for your organization and/or sector. Our office tracks the topics of complaints we investigate and



OMBUDSPERSON
BRITISH COLUMBIA

those we close without investigation, but not for enquiries. Because complaints to our office are confidential, we do not share complaint topic information if we received too few complaints to preserve the complainants' anonymity.

If your organization received too few complaints to produce a summary of complaint topics but you would like further information about the complaints our office received about your organization, our Public Authority Consultation and Training (PACT) Team can provide further details upon request. Please contact the PACT Team at 250-508-2950 or consult@bcombudsperson.ca

If you wish to update your organization's contact information, or if you notice any inaccuracies in the data provided, please contact us at info@bcombudsperson.ca.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Jay Chalke".

Jay Chalke
Ombudsperson
Province of British Columbia

Enclosures



Type of complaint closure for Authority: School District 57 (Prince George)	# closed
Enquiries – Many people who contact us are not calling to make a complaint, but are seeking information or advice. These contacts are classified as <i>Enquiries</i> to distinguish them from <i>Complaints</i> , which are requests that our office conduct an investigation.	0
Complaints with No Investigation – Our office does not investigate every complaint it receives. First, we determine whether we have authority to investigate the complaint under the <i>Ombudsperson Act</i> . We also have discretion to decline to investigate for other reasons specified in the <i>Ombudsperson Act</i> .	0
Early Resolution Investigations – Early Resolution investigations provide an expedited process for dealing with complaints when it appears that an opportunity exists for the authority to take immediate action to resolve the issue. Typical issues that are addressed through Early Resolution include timeliness, communication, and opportunities for internal review.	0
Complaint Investigations – When we investigate a complaint we may conclude with a determination that a complaint is not substantiated, or with a negotiated settlement of the complaint, or with public findings and recommendations. We may also exercise discretion to cease investigation for a number of other reasons specified in the <i>Ombudsperson Act</i> .	1
Reason for closing an Investigation	
Pre-empted by existing statutory right of appeal, objection or review.	0
Investigation ceased with no formal findings under the <i>Ombudsperson Act</i> .	
More than one year between event and complaint	0
Insufficient personal interest	0
Available remedy	0
Frivolous/vexatious/trivial matter	0
Can consider without further investigation	0
No benefit to complainant or person aggrieved	0
Complaint abandoned	0
Complaint withdrawn	0



OMBUDSPERSON
BRITISH COLUMBIA

Complaint settled in consultation with the authority – When an investigation leads us to conclude that action is required to resolve the complaint, we try to achieve that resolution by obtaining the voluntary agreement of the authority to settle the complaint. This allows matters to be resolved fairly for the complainant and authority without requiring a formal finding of maladministration.

1

Complaint substantiated with formal findings under the *Ombudsperson Act*.

0

Complaint not substantiated under the *Ombudsperson Act*.

0

Ombudsperson Initiated Investigations – The Ombudsperson has the authority to initiate investigations independently from our process for responding to complaints from the public. These investigations may be ceased at the discretion of the Ombudsperson or concluded with formal findings and recommendations.

0



Complaints Closed from 1 October - 31 December, 2023
School District 57 (Prince George)

The tables below summarize the complaint topics we are tracking for your sector and/or authority and the number of times this topic was identified in the files (investigated and non-investigated complaints) that were closed in the most recent quarter.

If you would like more information on the types of complaints we receive, please contact our Public Authority Consultation and Training Team: email us at consult@bcombudsperson.ca or call us at 250-508-2950.

Sector-Specific Complaint Topics – All School Districts

Bans from School Property (Section 177)	3	9%
Enrolment/Registration	4	11%
Other	13	37%
Special Education	4	11%
Student Safety	9	26%
Student Suspension or Exclusion	2	6%

General Complaint Topics – All School Districts

Accessibility	6	11%
Administrative Error	2	4%
Communication	7	13%
Delay	2	4%
Disagreement with Decision or Outcome	9	17%
Discrimination	4	8%
Employment or Labour Relations	2	4%
Other	1	2%
Process or Procedure	10	19%
Review or Appeal Process	3	6%
Treatment by Staff	7	13%



March 13, 2024

Ref: 296827

Their Worship Simon Yu
Mayor of Prince George
Email: mayoradmin@princegeorge.ca

Dear Mayor Yu:

Thank you for your letter of February 15, 2024, regarding our discussion at the recent UBCM conference in Vancouver (Meeting ID: 684). It was indeed a pleasure to be able to discuss the interest in the expansion of D.P. Todd Secondary School with the City of Prince George (the City).

British Columbia is experiencing unprecedented population growth, primarily driven by international migration. Over 2023, K-12 public school enrolment increased by over 13,000 students across the province. The Ministry of Education and Child Care (the Ministry) staff continue to work closely with school districts across the province to assess infrastructure needs and address capacity pressures.

Since September 2017, government has provided more than \$4 billion for new and improved schools as well as land purchases for future schools throughout the province. This has resulted in 25,000 new student spaces and 35,000 seismically safe seats at BC schools. The Ministry is also implementing new strategies (for example, providing funding for prefabricated classrooms) to further mitigate enrolment pressures.

The support and advocacy by the City for School District No. 57 – Prince George (the District), is commendable. As the annual deadline for school districts Five Year Capital Plan submission approaches in June 2024, Ministry staff will be meeting with District staff to review enrolment growth and discuss the District's capital priorities, including the expansion at D.P. Todd Secondary.

Through child care and education, the Ministry supports young people to develop compassionate worldviews and consider important issues including diversity, equity, and inclusion, as foundational values of healthy communities. To advance this goal, Premier David Eby announced in October 2023 that, beginning in the 2025/26 school year, the K-12 curriculum will include mandatory Holocaust education as part of an expanded Grade 10 social studies curriculum.

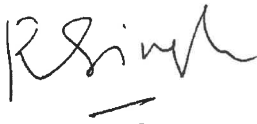
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- 2 -

The City's support of this announcement is appreciated, and I also value your advocacy for including Holocaust education in the elementary school curriculum. While Premier Eby's announcement is specifically focused on the Grade 10 Social Studies curriculum, we want all students to have education related to human rights and anti-racism throughout their K-12 experiences. I will share your feedback with Ministry staff and ensure that Holocaust education in the elementary school curriculum is considered as part of any future curriculum review and revision process.

Again, thank you for writing.

Sincerely,

A handwritten signature in black ink, appearing to read 'R Singh', with a horizontal line underneath the name.

Rachna Singh
Minister

cc: Honourable David Eby, Premier
Damien Crowell, Executive Director, Capital Management Branch, Ministry of
Education and Child Care
Pamela Spooner, Acting Superintendent, School District No. 57 (Prince George)



March 26, 2024

Ref: 295422

Craig Brennan, Chair
Board of Education
School District No. 57 (Prince George)
Email: cbrennan@sd57.bc.ca

Dear Craig Brennan:

I am responding to a letter dated September 26, 2023, from Rachael Weber, former Chair, requesting approval for the Prince George Board of Education to underspend its targeted Indigenous Education funding amount for the 2022/23 school year. As this is targeted funding under Section 106.4 of the *School Act*, Boards of Education must request permission from the Minister of Education and Child Care to underspend their target on an annual basis. As Deputy Minister of Education and Child Care, I am pleased to respond on the Minister's behalf.

Pursuant to section 106.4(2) of the *School Act*, approval is granted for the Board to underspend its 2022/23 school year Indigenous Education target in an amount up to \$445,542. This variation of direction is granted on the condition that these funds will be brought forward and added to the 2023/24 school year Indigenous Education targeted amount to be expended on Indigenous Education programs. I encourage you to discuss your Indigenous Education targeted funding plans with the District Indigenous Education Council or equivalent to ensure respectful and meaningful engagement with Indigenous Peoples on the use of these funds.

The attachment to this letter contains statistics about your school district's Indigenous student outcomes. I hope we will see you build upon these achievements and strive for strong academic results for all your students in the current and subsequent school years.

If you have any questions or require further information regarding the financial reporting of Indigenous Education expenses, please contact Ian Aaron, Director, School District Financial Reporting, Resource Management Division, by phone at (250) 415-1073 or by email at Ian.Aaron@gov.bc.ca.

.../2

- 2 -

If you have any questions or require further information regarding how the Ministry of Education and Child Care is supporting delivery of Indigenous Education programs, please contact Francis Recalma, Manager, Indigenous Education, System Liaison and Supports Division, by phone at (250) 882-6273 or by email at Francis.Recalma@gov.bc.ca.

Again, thank you for writing.

Sincerely,

A handwritten signature in black ink, appearing to read 'C.A. Zacharuk'.

Christina Zacharuk
Deputy Minister

Attachment – SD57 (Prince George) Indigenous Student Achievements

cc: Ian Aaron, Director, School District Financial Reporting, Resource Management Division,
Ministry of Education and Child Care
Caroline Ponsford, A/Executive Director, Resource Management Division,
Ministry of Education and Child Care
Amber Shilling, Executive Director, System Liaison and Supports Division,
Ministry of Education and Child Care
Francis Recalma, Manager, Indigenous Education, System Liaison and Supports Division,
Ministry of Education and Child Care
Pamela Spooner, Superintendent, Director of Indigenous Education, School District No. 57
(Prince George)
Lynda Minnabarriet, Acting Secretary-Treasurer, School District No. 57 (Prince George)

Attachment – SD57 (Prince George) Indigenous Student Achievements

Foundation Skills Assessment

In 2022/23 on the Grade 4 Literacy assessment, 53% of Indigenous students were “On Track” or “Extending” expectations on the revised FSA compared to 71% of Non-Indigenous students in SD57.

In 2022/23 on the Grade 4 Numeracy assessment, 37% of Indigenous students were “On Track” or “Extending” expectations on the revised FSA compared to 55% of Non-Indigenous students in SD57.

In 2022/23 on the Grade 7 Literacy assessment, 55% of Indigenous students were “On Track” or “Extending” expectations on the revised FSA compared to 67% of Non-Indigenous students in SD57.

In 2022/23 on the Grade 7 Numeracy assessment, 27% of Indigenous students were “On Track” or “Extending” expectations on the revised FSA compared to 52% of Non-Indigenous students in SD57.

Six-year Completion Rate

Six-year completion rate for Indigenous students has decreased from 65.1% in 2018/19 to 64.1% in 2022/23.

Six-year completion rate for Non-Indigenous students has decreased from 88.9% in 2018/19 to 88.5% in 2022/23.

Transitions to BC Public Post-Secondary Institutions

Of 168 Indigenous graduates from SD57 in 2017/18, 62 (37%) immediately transitioned to B.C. public post-secondary institutions, and within 4 years after grad, 97 (58%) had transitioned into post-secondary.

Of 568 Non-Indigenous graduates from SD57 in 2017/18, 294 (52%) immediately transitioned to B.C. public post-secondary institutions, and within 4 years after grad, 393 (69%) had transitioned into post-secondary.