

Board of Education

Regular Public Meeting

February 27, 2024



SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

School District No. 57 (Prince George)

BOARD OF EDUCATION

CHARTER

Our mission, as a Board of Education, is to create a culture of trust and integrity by adhering to the highest standards of ethical behaviour and fiduciary responsibility.

We, the Board of Education, individually and collectively, in the conduct of our duties, will be:

- Transparent
- Open-minded
- Consultative
- Committed
- Respectful of Diversity

BOARD OF EDUCATION AND SENIOR ADMINISTRATION

GUIDING PRINCIPLES

The Board of Education and senior administration believe we are accountable to the families and communities we serve. We respect their diversity and support their involvement.

We further believe that all children can learn, achieve and succeed, and that by working together with our employees, students, parents, and our communities, we will enable our students to reach their greatest academic potential.

We believe our students have the right:

- To a safe and respectful learning environment.
- To be valued.
- To have the opportunity to explore and develop their potential.
- To have their intellectual, emotional, physical and social needs met

We also believe that with these rights come responsibilities with respect to their school, classroom and work habits.

We believe our employees have the following rights and responsibilities:

- To be treated fairly and work in a safe environment.
- To be respected, trusted, included and valued.
- To explore, collaborate and develop to their potential.
- To treat others fairly, work cooperatively, and create a safe working and learning environment.

Together, we affirm that these guiding principles provide the foundation for the decisions we make in School District No. 57.

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

REGULAR PUBLIC MEETING

4:00 p.m., Tuesday, February 27, 2024

Boardroom – 2100 Ferry Avenue

A G E N D A

The Board of Education is committed to providing a safe and respectful environment. The Board expects all participants to model respectful communication in order to foster positive relationships and build understanding between all school district partners.

1. CALL TO ORDER

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

3. APPOINTMENT OF ACTING SECRETARY TREASURER

*That Hannah Brown, Director of Finance be appointed
Acting Secretary Treasurer for the purposes of this meeting.*

4. APPROVAL OF AGENDA

That the agenda be approved as presented.

5. SCHOOL DISTRICT NEWS

6. PRESENTATIONS

6.1 Rural Families of Schools – Mackenzie / McBride /
Valemount

6.2 District Student Advisory Council – Leadership Day and
Survey

6.3 Prince George District Teachers Association –
Classroom Supports

Daryl Beauregard, President

7. MINUTES OF PREVIOUS MEETINGS

- 7.1 Regular Public Meeting of January 30, 2024 Page 1

That the minutes of the January 30, 2024 regular public meeting be approved as presented.

- 7.2 Record of Minutes of the Regular In Camera Meeting of January 29, 2024 Page 7

That the record of minutes of the regular in camera meeting of January 29, 2024 be approved as presented.

8. BUSINESS ARISING FROM THE MINUTES**9. OLD BUSINESS****10. NEW BUSINESS****11. EDUCATION COMMITTEE**

- 11.1 Committee Report (S. Holland) Page 8

12. BUSINESS COMMITTEE

- 12.1 Committee Report (E. McLean) Page 9

- 12.2 March 12, 2024 Regular Public Board Meeting Page 12

13. DISTRICT ADMINISTRATION REPORTS

- 13.1 Acting Superintendent of Schools

14. TRUSTEE REPORTS

- 14.1 BC School Trustees' Association
(R. Weber)

- 14.2 District Parent Advisory Council (S. Holland)

- 14.3 District Student Advisory Council (C. Antrim)

15. **CORRESPONDENCE**

Page 13

16. **ADJOURNMENT**

UPCOMING MEETINGS:

Education Committee – April 9, 2024
Business Committee – April 16, 2024
Advisory Committee – April 23, 2024
Regular Public Board – April 30, 2024

PUBLIC REMARKS:

In accordance with Policy 7 Board Operations:

- *There shall be a public remarks period of up to 30 minutes (Note – maximum of six (6) speakers) following the adjournment of every regularly scheduled public Board meeting, to provide an opportunity for members of the public to make comments to the Board. Public remarks shall be relevant to items on the evening's approved regular public agenda. The Board will listen respectfully to comments, however may not respond to questions during this time.*
- *Members of the public may submit written comments relevant to items on the evening's approved regular public agenda to the Board Chair by email at publicinput@sd57.bc.ca for consideration by the Board. Written submissions must be received by 5 p.m. on the Monday prior to the regular public meeting.*
- *Individuals or groups wishing to make public remarks must identify themselves and the issue(s) to be presented on a speakers' list which will be available following the adjournment of the regular public meeting.*
- *Each speaker from the public will be allowed five minutes to make comments. At the discretion of the Chairperson, additional time may be allotted.*

Additional Notes:

- *The Board of Education has a legal responsibility to create and maintain a respectful workplace*
- *Respectful language and behaviour at all times*
- *Right to disagree but done in a respectful manner*
- *All individuals are entitled to their opinion but not at the expense of others' dignity*
- *Model the behaviour that you would want your children to engage in*
- *No signage is allowed in the meeting room*

DRAFT
Minutes
Regular Public
Meeting

Board of Education
School District No. 57 (Prince George)
2100 Ferry Avenue, Prince George, B.C.

2024.01.30
4:00 p.m.

Present:

Craig Brennan, Chair
Erica McLean, ViceTrustee
Cory Antrim, Trustee
Sarah Holland, Trustee
Rachael Weber, Trustee
Bob Thompson, Trustee

Pam Spooner, Acting Superintendent of Schools
Lynda Minnabarriet, Acting Secretary Treasurer
Diane Nygaard, Executive Assistant (Recorder)

In Attendance:

Kap Manhas, Assistant Superintendent
Lee Karpenko, Assistant Superintendent
Hannah Brown, Director of Finance

Absent:

Shar McCrory, Trustee

1. **CALL TO ORDER**

The meeting was called to order at 4:00 p.m.

2. **ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

The Board Chair provided a formal acknowledgement of the ancestral lands, culture and people of the Lheidli T'enneh First Nation, McLeod Lake Indian Band and Simpcw Nation.

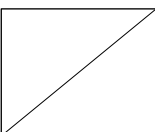
3. **APPROVAL OF AGENDA**

MOVED and SECONDED
That the agenda be approved as presented.
CARRIED

4. **SCHOOL DISTRICT NEWS**

The Board Chair provided positive comments related to the Spirit Game and Condor Classic events held within the school district during the month of December.

Trustee Holland provided positive comments and an overview of the recent Story Board Project at Nukko Lake Elementary School.



5. **PRESENTATION**

5.1 District Student Advisory Council – Recent Activities and Focus for Upcoming Year

Representatives from the District Student Advisory Council provided a presentation on its recent activities and focus for the upcoming year.

5.2 Prince George Secondary School Family of Schools

Principals and Vice Principals from the Prince George Secondary Family of Schools provided a presentation on learning in their schools as it relates to the priorities of the Strategic Plan.

6. **MINUTES OF THE PREVIOUS MEETINGS**

6.1 Regular Public Meeting of November 28, 2023

MOVED and SECONDED

That the minutes of the November 28, 2023 regular public meeting be approved as presented.

CARRIED

6.2 Record of Minutes of Regular and Special In Camera Meetings

MOVED and SECONDED

That the record of the regular in camera meeting of November 27, 2023 and special in camera meetings of December 1 and December 13, 2023 be approved as presented.

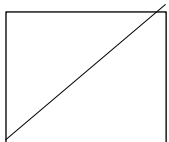
CARRIED

7. **BUSINESS ARISING FROM THE MINUTES**

None.

8. **OLD BUSINESS**

None.



9. NEW BUSINESS**9.1 Catchment and Capacity Rightsholders and Stakeholders Advisory Committee**

MOVED and SECONDED

That the report of the Catchment and Capacity Rightsholders and Stakeholders Advisory Committee be received

CARRIED

9.2 September 2024 Enrolment Restrictions

MOVED and SECONDED

That effective September 1, 2024, enrolment at the following schools be restricted to catchment area students only:

- a) Beaverly Elementary
- b) College Heights Secondary
- c) College Heights Elementary
- d) Edgewood Elementary
- e) Glenview Elementary
- f) Hart Highlands Elementary
- g) Harwin Elementary
- h) Heritage Elementary
- i) Malaspina Elementary
- j) Peden Hill Elementary
- k) Ron Brent Elementary
- l) Southridge Elementary
- m) Springwood Elementary;
- n) Vanway Elementary

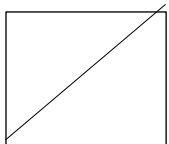
CARRIED

MOVED and SECONDED

That effective September 1, 2024, Kindergarten enrolment at the following schools be restricted:

- a) College Heights Elementary – French Immersion program, no more than 20 students
- b) Polaris Montessori Elementary – no more than 40 students
- c) Ecole Lac des Bois – no more than 60 students

CARRIED



10. **EDUCATION COMMITTEE**

10.1 Committee Report

MOVED and SECONDED

That the report of the Education Committee meeting held on January 9, 2024 be received.

CARRIED

10.2 Board Authorized Course, Japanese Cooking and Culture 11

MOVED and SECONDED

That Japanese Cooking and Culture 11 be approved as a Board authorized course.

CARRIED

10.3 2024/25 School District Calendar

MOVED and SECONDED

That the local school calendar for the 2024 – 2025 school year be approved as presented.

CARRIED

11. **BUSINESS COMMITTEE**

11.1 Committee Report

MOVED and SECONDED

That the report of the Business Committee meeting held on January 16, 2024 be received.

CARRIED

11.2 2023/24 Amended Annual Budget

MOVED and SECONDED

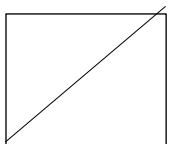
That, in accordance with Section 68 (4) of the School Act, all three readings of the Amended Annual Budget Bylaw 2023-2024 be given at this meeting.

CARRIED

MOVED and SECONDED

That Amended Annual Budget Bylaw 2023-2024 be given first reading.

CARRIED



MOVED and SECONDED

That Amended Annual Budget Bylaw 2023-2024
be given second reading.

CARRIED

MOVED and SECONDED

That Amended Annual Budget Bylaw 2023-2024
be given third and final reading.

CARRIED

11.3 Year-to-Date Financial Information to December 31, 2023

MOVED and SECONDED

That the attached 2023-24 Operating Fund Report and
Governance Expenses for the Quarter ended December 31,
2023 be received.

CARRIED

12. **ADVISORY COMMITTEE**

12.1 Committee Report

MOVED and SECONDED

That the report of the Advisory Committee meeting held on
January 23, 2024 be received.

CARRIED

13. **DISTRICT ADMINISTRATION REPORTS**

13.1 Acting Superintendent of Schools

The Acting Superintendent provided a PowerPoint presentation with a focus
on the directions of the Strategic Plan.

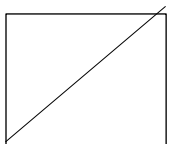
14. **TRUSTEE REPORTS**

14.1 BC School Trustees' Association

Trustee Weber reported that the Northern Interior Branch will be holding its
Annual General Meeting in Prince George on February 2 and 3, 2024.

14.2 BC Public School Employers' Association

Trustee Weber provided an overview of the recent communications from the
BC Public School Employers' Association.



14.3 District Parent Advisory Council

Trustee Holland provided an overview of the January 8, 2024 District Parent Advisory Council meeting.

15. **CORRESPONDENCE**

The Board Chair drew attention to the following correspondence that was included in the agenda package:

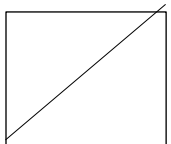
- Letter dated December 4, 2023 from the City of Prince George regarding Advocacy on Mandatory Holocaust Education in British Columbia

16. **ADJOURNMENT**

The meeting adjourned at 5:45 p.m.

Chairperson

Secretary Treasurer



BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

RECORD PURSUANT TO SECTION 72 OF THE *SCHOOL ACT*

MATTERS DISCUSSED AND DECISIONS REACHED AT THE SPECIAL AND
REGULAR IN CAMERA MEETINGS HELD SINCE THE LAST SUCH REPORT

January 29, 2024 Regular In Camera Meeting

1. Acknowledgement of the Traditional Territories.
2. Approval of the agenda.
3. Adoption of the minutes of the regular in camera meeting of November 27, 2023 and special in camera meeting held on December 1 and December 13, 2023.
4. Discussion and decision regarding a governance matter.
5. Receipt of an update related to legal matters.

The meeting was called to order at 4:00 p.m. and adjourned at 4:12 p.m.

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

February 6, 2024

MEMORANDUM

TO: Board of Education

FROM: Board Education Committee

SUBJECT: **COMMITTEE REPORT – FEBRUARY 2024**

RECOMMENDATION

That the report of the Board Education Committee held on
February 6, 2024 be received.

* * * * *

REPORT:

1. The Board Education Committee met on February 6, 2024. The agendas, handouts, and a video archive are available on the districts website under “Our District/Board, Committee meetings.
2. The meeting’s agenda items were:
 - a. **Approval of the minutes of the Previous Meeting** – The minutes of the January 9, 2024 meeting were approved as presented.
 - b. **Indigenous Grad Coach Update** – The Vice Principal of Indigenous Education, Academic Success, an Indigenous Education Grad Coach and the Principals of Duchess Park Secondary, Prince George Secondary and D. P. Todd Secondary provided a PowerPoint Presentation that was included in the agenda package on the value and success of Indigenous Grad Coaches in Secondary schools.
 - c. **Technology How is Supports Learning** – The Director of Instruction, Curriculum and Innovation, Department staff and the Director of Instruction, Inclusive Education provided Power Point Presentations that were included in the agenda package on how technology is being used to support learning for students and staff.

The next Education Committee meeting will be held on April 9, 2024.

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

February 13, 2024

MEMORANDUM

TO: Board of Education
FROM: Business Committee
SUBJECT: **COMMITTEE REPORT – FEBRUARY 2024**

RECOMMENDATION

That the report of the Business Committee meeting held on
February 13, 2024 be received.

* * * * *

REPORT:

- 1) The Business Committee met on February 13, 2024.
- 2) The Business Committee meeting's agenda items were:
 - a) **Minutes of the Previous Meeting** – The minutes of the January 16, 2024 meeting were approved as presented.
 - b) **Board Annual Workplan** – The Committee agreed to review the Board Annual Workplan monthly at Business Committee meetings in order to monitor, plan and prepare for upcoming Board and Committee agenda items.
 - c) **Staffing Update** – The Committee received a staffing update related to the following:
 - Workforce Planning and Talent Development
 - Daily Absence Tracking for Teachers and CUPE
 - Labour and Employment Relations
 - d) **2024/25 Budget Development Process** – The Committee received an update on the 2024/25 budget development process and proposed timelines (attached). The following strategies were highlighted:
 - Smaller group meetings or workshops that will enable more focused discussions and a greater opportunity to build understanding of the budget
 - A recorded budget presentation hosted on the district website for interested individuals to review at a time that works for them
 - A public survey on the budget available in April for public comment
 - A public meeting to be held in April
 - 1st and 2nd reading at the May Public Board meeting

- e) **Community Board Meetings** – The Committee requested that staff explore options for having public Board meetings during the 2024/25 school year in Mackenzie, McBride and Valemount with options for the Board to meet with local leaders to explore issues of mutual interest for the Board's consideration. The Committee will continue the discussion at an upcoming meeting.
- f) **Follow-Up Meeting with City of Prince George** – The Committee reviewed an invitation from the City of Prince George for the Board to meet with Mayor and Council to share ideas and identify emerging issues. Staff will respond to the City of Prince George to arrange a meeting date.
- g) **March 12, 2024 Regular Public Meeting** – This item appears on this evening's agenda.
- h) **IBM Presentation** – The Committee received a presentation from members of the IBM Canada K12 Education team providing a report on their recent review of district technology.

The next Business Committee meeting will be held on April 16, 2024.

Date	Activity	Purpose	Who
February 13	Business Committee	Review of 2024/25 Budget Timelines	Trustees
March 4	Engagement Circle/Cycle	Strategic Plan / Budget Update	DPAC/Parents
March 5	Engagement Circle/Cycle	Strategic Plan / Budget Update	District Staff, Caregivers, etc.
March 11	Budget Workshop	Capacity Building	Rightsolders/Partners/Trustees
March 12	Budget Workshop	Capacity Building	Rightsolders/Partners/Trustees
March 15	2024/25 Preliminary Grant Announcement	Budget Preparation	Ministry of Education and Child Care
April 12	Budget Presentation on Website / Public Survey Released	Consultation	Public
April 16	Business Committee	Review of Draft Budget	Trustees
April 16 or 23	Public Budget Consultation Meeting	Collect Feedback on Draft Budget	Community
April 23	Advisory Committee Meeting	Feedback on Draft Budget	Rightsolders/Partners
April 29	Public Survey Closes		
May 14	Business Committee	Review of Draft Budget	Trustees
May 28	Board of Education Public Meeting	1st and 2nd Reading	Board of Education
June 25	Board of Education Public Meeting	3rd Reading	Board of Education

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

February 13, 2024

Memorandum

TO: Board of Education

FROM: Business Committee

SUBJECT: **MARCH 12, 2024 REGULAR PUBLIC BOARD MEETING**

There are currently no standing committee meetings scheduled during the month of March and no items pending for the March 12, 2024 regular public Board meeting.

RECOMMENDED MOTION:

That the March 12, 2024 regular public Board meeting be cancelled.

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

February 27, 2024

MEMORANDUM

TO: Board of Education

FROM: Acting Secretary Treasurer

SUBJECT: **OPEN CORRESPONDENCE RECEIVED/SENT**

The attached correspondence has been received and/or sent since the last public Board meeting.

- 2024.02.15 Letter from the Office of City Council regarding UBCM Follow Up - Prioritizing Expansion at DP Todd Secondary School
- 2024.02.22 Letter from the British Columbia Public School Employers' Association regarding BCPSEA Board resignation



OFFICE OF CITY COUNCIL

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9
p: 250.561.7600 | www.princegeorge.ca

15 February 2024

Honourable Rachna Singh
Minister of Education & Childcare
Parliament Buildings
Victoria, BC V8V 1X4

Via: educ.minister@gov.bc.ca

City of Prince George – UBCM Follow Up - Prioritizing Expansion at DP Todd Secondary School.

Minister, we write to thank you for taking time to meet with our municipality at the recent UBCM conference in Vancouver (Meeting ID: 684). It was a pleasure to be able to discuss our interest in prioritizing the expansion of DP Todd Secondary School.

As presented in that meeting, School District No. 57's Capital Plan submission includes the expansion of DP Todd Secondary as its top priority. Originally, the expansion was to adjust school capacity from 600 to 750 to facilitate the removal of modulars from the site. The revised request is to expand the school to a capacity of 900 students. Two expansion options were noted in the capital submission: \$101,891,408 (full school replacement) or \$66,518,350 (expansion/renovation). Either option would address several concerns with the current school facility and support your Ministries goals related to asset management and the reduction of portables.

We thank you for considering School District No. 57's renewed request for capital funding to enable the expansion of DP Todd as part of your ministry's priorities, at future budgeting sessions and otherwise, and ask that you share with us where DP Todd fits into the current provincial priority list. With the 2023-24 enrollment numbers now available we can see that DP Todd saw the most growth in our city with the addition of 42 students (778 to 820) moving the school further over capacity and making the need for investment clear.

As well, with respect to your ministerial portfolio, and your personal background as an advocate for inclusion, human rights, and antiracism we would like to highlight that the City of Prince George has passed a recent resolution with respect to Holocaust education which we have enclosed here for your review. We applaud Premier David Eby's October 2023 announcement that, beginning in 2025, the K-12 curriculum will include mandatory Holocaust education as part of an expanded Grade 10 social studies curriculum. However, given the disturbing rise in antisemitic violence experienced across the globe, Canada and here in BC, Prince George City Council has resolved to advocate for mandatory, age appropriate, Holocaust education to be present throughout the elementary school curriculum, not just within the 10th grade.

We thank you for your attention and look forward to the next opportunity to meet.

City Council of Prince George

CC:

MLA Shirley Bond, Prince George Valemount

MLA Mike Morris, Prince George Mackenzie

MLA Coralee Oakes, Cariboo North

Pamela Spooner, Acting Superintendent of Schools, School District No. 57.

Craig Brennan, School District 57 Board Chair.

Chris Brown, Assistant Deputy Minister, Ministry of Education & Childcare, Resource Management Division.



February 22, 2024

Dear Board Chairs, Trustee Representatives, Superintendents, and Secretary Treasurers,

Re: BCPSEA Board resignation

It is with deep regret and mixed strong emotions that I write to inform you that Alan Chell has resigned from the British Columbia Public School Employers' Association Board of Directors effective February 21, 2024, due to a family conflict of interest issue. Alan has been a member of the Board for 30 years. His vast knowledge of our sector and in particular his labour relations and bargaining experience has been a great asset to the Board, and his leadership has been a stabilizing influence across the sector over the years. He will be deeply missed.

Alan will continue with his strong commitment to public education in BC as he continues to serve as a Trustee and Chair of the Revelstoke School District (SD19) and continues to be a member of the Board of the Public Education Benefits Trust.

Alan has shared the following message with you:

It has been a real honour to be part of BCPSEA for the last 30 years. I believe BCPSEA is a great organization that provides a high-level of leadership and support for the K-12 sector. It has been a privilege working with my respected colleagues on the Board and the excellent staff at BCPSEA; I leave knowing that the sector continues to be in excellent hands. It has also been my joy and privilege to be supported by all the School Trustees, staff, and the management associations across the province.

Alan's colleagues on the Board of Directors can attest to his passion and commitment to public education in BC and that it is unparalleled.

Alan's resignation means that his seat on the BCPSEA Board of Directors will need to be filled. A by-election amongst BCPSEA Trustee Representatives will take place over the coming months and further information will be shared with you in the near future.

Pursuant to BCPSEA bylaws, I am serving as Interim Chair until such time that a new Chair is confirmed. Any questions or concerns can be directed to me.

The Board of Directors acknowledges Alan's legacy contribution to the success of BCPSEA and the public education sector; he will be missed.

Yours truly,

A handwritten signature in dark ink, appearing to be "Shirley Wilson". The signature is fluid and cursive, with a large loop at the end.

Shirley Wilson
Interim Chair, BCPSEA

c: BCPSEA Board of Directors