
Present:

Rachael Weber, Chair
Craig Brennan, Vice Chair
Cory Antrim, Trustee
Betty Bekkering, Trustee
Gillian Burnett, Trustee
Erica McLean, Trustee
Bob Thompson, Trustee (until 5 p.m.)

Cindy Heitman, Superintendent of Schools
Darleen Patterson, Secretary Treasurer
Diane Nygaard, Executive Assistant (Recorder)

In Attendance:

Kap Manhas, Assistant Superintendent
Lee Karpenko, Assistant Superintendent
Pam Spooner, Indigenous Assistant Superintendent

1. **CALL TO ORDER**

The meeting was called to order at 4:01 p.m.

2. **ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

The Board Chair provided a formal acknowledgement of the ancestral lands, culture and people of the Lheidli T'enneh First Nation, McLeod Lake Indian Band and Simpcw Nation.

3. **APPROVAL OF AGENDA**

The Vice Chair provided a notice of motion related to items 8.1 to 8.4 of tonight's agenda.

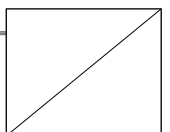
MOVED and SECONDED

That the agenda be approved as amended.

CARRIED

4. **SCHOOL DISTRICT NEWS**

Trustee Bekkering acknowledged the commitment and talent of the DP Todd Secondary School Intermediate Band.



5. PRESENTATION**5.1 Literacy and Numeracy**

Literacy Resource Teacher Nancy Reid provided a PowerPoint presentation on the following:

- Assessment Supports
- Collaboration Blocks
- Takla First Nation Literacy Project
- Literacy: Equity, Learning, Wellness and Truth & Reconciliation

Numeracy Resource Teacher Jennifer Dionne provided a PowerPoint presentation on the following:

- Mathematical Mindsets
- Collaboration/Support
- Finding Math in Indigenous Stories

6. MINUTES OF THE PREVIOUS MEETINGS**6.1 Regular Public Meeting of January 31, 2023**

MOVED and SECONDED

That the minutes of the regular public meeting of January 31, 2023 be approved as presented.

CARRIED

6.2 Record of Minutes of Regular and Special In Camera Meetings

MOVED and SECONDED

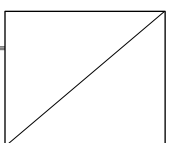
That the record of the in camera meetings be approved as presented:

- January 30, 2023 Regular In Camera
- January 30, 2023 Special In Camera
- February 14, 2023 Special In Camera

CARRIED

7. BUSINESS ARISING FROM THE MINUTES

None.



8. **OLD BUSINESS**

8.1 2023 -2024 Amended School Calendar

MOVED and SECONDED

That the local school calendar for the 2023 – 2024 school year be received as amended.

CARRIED

8.2 Policies

The Vice Chair brought forward the following recommendation and provided a verbal rationale.

MOVED and SECONDED

That the final approval of Policies 1 through 9, 12, 17, 23, 24 and 25 be tabled to the June 27, 2023 public meeting of the Board.

CARRIED

Trustees Bekkering, Burnett and Thompson voted in opposition to the motion.

8.2.1 Final Approval of Policies

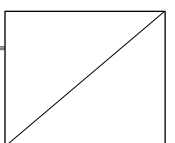
- Policy 1 – Foundational Statements
- Policy 2 – Role of the Board
- Policy 3 – Role of the Trustee
- Policy 4 – Trustee Code of Conduct
- Policy 5 – Role of the Board Chair
- Policy 6 – Role of the Vice Chair
- Policy 7 – Board Operations
- Policy 8 – Board Committees
- Policy 9 – Board Representatives
- Policy 12 – Role of the Superintendent

These items were tabled to the June 27, 2023 regular public meeting.

8.2.2 Final Approval for Policy 17

- Policy 17 – School District Transportation Services

This item was tabled to the June 27, 2023 regular public meeting.



8.2.3 Final Approval of Policies 23 and 24

- Policy 23 – Anti-Racism, Anti-Discrimination and Cultural Safety
- Policy 24 Indigenous Racial Reconciliation

These items were tabled to the June 27, 2023 regular public meeting.

8.2.4 Final Approval of Policy 25

- Policy 25 – Provision of Child Care

This item was tabled to the June 27, 2023 regular public meeting.

8.2.5 Final Approval of Bylaw 2

- Bylaw 2 – Indemnification

MOVED and SECONDED

That bylaw 2 – Indemnification which received first and second readings June 22, 2022 be given third and final reading.

CARRIED

9. **BUSINESS COMMITTEE**

9.1 Committee Report

MOVED and SECONDED

That the report of the Business Committee meeting held on February 14, 2023 be received.

CARRIED

Trustee Thompson excused himself from the meeting at 5 p.m.

9.2 2023 – 2024 Amended Annual Budget

MOVED and SECONDED

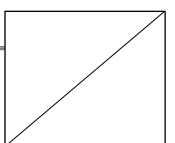
That, in accordance with Section 68 (4) of the *School Act*, all three readings of Amended Annual Budget Bylaw 2022-2023 be given at this meeting.

CARRIED

MOVED and SECONDED

That Amended Annual Budget Bylaw 2022-2023 be given first reading.

CARRIED



MOVED and SECONDED

That Amended Annual Budget Bylaw 2022-2023 be given second reading.
CARRIED

The Secretary Treasurer provided a PowerPoint presentation on the 2022-2023 amended annual budget document that was included in the agenda package. Ms. Patterson responded to questions from the Trustees.

MOVED and SECONDED

That Amended Annual Budget Bylaw 2022-2023 be given third and final reading.
CARRIED

9.2.1 Additional Priority

MOVED and SECONDED

That in the event staff are able to identify additional savings in current year operations that priority be given to repurposing those funds to support a recruitment and retention team for the remainder of the 2022/23 school year.

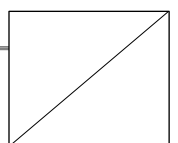
CARRIED

9.3 2023 – 2024 Budget Assumptions

MOVED and SECONDED

That in accordance with *Policy 2 - Role of the Board, 9 - Fiscal Accountability, The Board shall: 9.2 In collaboration with the Superintendent, identify budget assumptions and draft Board priorities to be used in the creation of the annual operating budget,* the following assumptions be approved to guide the development of the 2023/24 Annual Budget:

1. A balanced annual budget will be presented for approval by the Board of Education.
2. Schools will be allocated funding, and be expected to develop their 2023/24 organization on a similar basis as the prior year based on enrolment assumptions.
3. Departments will be expected to develop their 2023/24 budgets on the same basis as the prior year.
4. Cost pressures, primarily from inflation and statutory requirements will be addressed for all expenditures including employee benefits, student transportation and utilities.



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5. Salaries and wages will be budgeted based on known general wage increases, expected step increases and estimated school district average salaries and benefits.
 6. In accordance with the scope outlined in the Terms of Reference for the Budget & Multi-Year Financial Plan Consultation Committee, that Committee will:
 - Employ the values of **Transparency, Integrity, Equity, Inclusion, Respect** and **Community** contained in the 2021-2026 Strategic Plan in conjunction with the directions of **Truth and Reconciliation, Equity of Access, Wellness** and **Learning**.
 - The committee will submit a report to the Board of Education at the regular public meeting following the last meeting of the committee to provide input to the Board of Education as to options for consideration with respect to enhancement of service levels when there is an anticipated surplus or alternatively options for consideration with respect to reduction of services levels when there is an anticipated shortfall.
 7. Staff will gather information received from consultation opportunities offered in addition to the Consultation Committee process and present them to the Board of Education for consideration.
 8. Salary increases negotiated during the current round of collective bargaining as well as the resulting increase in employee benefits costs for the Prince George District Teachers' Association, CUPE 3742 and CUPE 4991 will be fully funded by the Ministry of Education and Child Care through distribution of labour settlement funding.
 9. Salary, employee benefits, and defined overhead expenses incurred related to the actual cost of the language restored to the Collective Agreement with the Prince George District Teachers' Association will be fully funded by the Ministry of Education and Child Care through the Classroom Enhancement Fund.

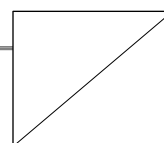
CARRIED

9.3.1 Staff Input

MOVED and SECONDED

That the District reach out specifically to staff, through a survey to solicit input moving forward into the 2023/24 Annual Budget process.

CARRIED



9.4 Trustee Remuneration

MOVED and SECONDED

That Policy 7 – Board Operations, 7 - Trustee Remuneration be revised, effective July 1, 2023, based on the same increment if any, as the grid lift directed by the British Columbia School Employers' Association (BCPSEA) for exempt staff.

CARRIED

Trustees Antrim and McLean voted in opposition to the motion.

10. **BOARD EDUCATION COMMITTEE**

10.1 Committee Report

MOVED and SECONDED

That the report of the Board Education Committee meeting held on February 7, 2023 be received.

CARRIED

11. **ADVISORY COMMITTEE**

11.1 Committee Report

MOVED and SECONDED

That the report of the Advisory Committee meeting held on February 21, 2023 be received.

CARRIED

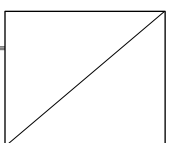
12. **NEW BUSINESS**

None.

13. **DISTRICT ADMINISTRATION REPORTS**

13.1 Superintendent of Schools

The Superintendent provided an overview of what is happening for students within the district. Ms. Heitman acknowledged the various activities and events for students within the district and congratulated students on their achievements at recent sporting events.



14. **TRUSTEE REPORTS**

14.1 BC School Trustees' Association

Trustee McLean provided an overview of the Provincial Council meeting held in Vancouver on February 24 and 25, 2023.

14.2 BC Public School Employers' Association

Trustee Bekkering provided an overview of the BCPSEA Regional meeting scheduled that will be held in Prince George on April 17, 2023 and reviewed the highlights of the recent BCPSEA communications.

14.3 District Parent Advisory Council

Trustee Antrim provided an overview of the February 6, 2023 meeting.

14.4 District Student Advisory Council

Trustee Burnett provided an overview of the February 6, 2023 meeting.

15. **CORRESPONDENCE**

The Board Chair drew the Board's attention to the following correspondence that was included in the agenda package:

- Letter dated February 21, 2023 from the District of Mackenzie regarding Working Together

16. **ADJOURNMENT**

The meeting adjourned at 5:48 p.m.

Chairperson

Secretary Treasurer

