

Board of Education

Regular Public Meeting

October 26, 2021



SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

School District No. 57 (Prince George)

BOARD OF EDUCATION

CHARTER

Our mission, as a Board of Education, is to create a culture of trust and integrity by adhering to the highest standards of ethical behaviour and fiduciary responsibility.

We, the Board of Education, individually and collectively, in the conduct of our duties, will be:

- Transparent
- Open-minded
- Consultative
- Committed
- Respectful of Diversity

BOARD OF EDUCATION AND SENIOR ADMINISTRATION

GUIDING PRINCIPLES

The Board of Education and senior administration believe we are accountable to the families and communities we serve. We respect their diversity and support their involvement.

We further believe that all children can learn, achieve and succeed, and that by working together with our employees, students, parents, and our communities, we will enable our students to reach their greatest academic potential.

We believe our students have the right:

- To a safe and respectful learning environment.
- To be valued.
- To have the opportunity to explore and develop their potential.
- To have their intellectual, emotional, physical and social needs met

We also believe that with these rights come responsibilities with respect to their school, classroom and work habits.

We believe our employees have the following rights and responsibilities:

- To be treated fairly and work in a safe environment.
- To be respected, trusted, included and valued.
- To explore, collaborate and develop to their potential.
- To treat others fairly, work cooperatively, and create a safe working and learning environment.

Together, we affirm that these guiding principles provide the foundation for the decisions we make in School District No. 57.

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)
REGULAR PUBLIC MEETING
6:00 p.m., Tuesday, October 26, 2021
Boardroom – 2100 Ferry Avenue
Zoom On-Line System

A G E N D A

1. **CALL TO ORDER**

2. **ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

Trustee Polillo

3. **APPROVAL OF AGENDA**

4. **PUBLIC INPUT**

Thirty minutes maximum; limit of five minutes per speaker

5. **SCHOOL DISTRICT NEWS**

6. **MINUTES OF PREVIOUS MEETINGS**

6.1 Regular Public Meeting of September 28, 2021 Page 1

6.2 Special Public Meeting of October 12, 2021 Page 9

6.3 Record of Minutes of Regular In Camera Meeting of
September 28, 2021 and Special In Camera Meetings of
September 28 and 30, October 2, 5, 12, and 18, 2021 Page 11

7. **BUSINESS ARISING FROM THE MINUTES**

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8. **EDUCATION PROGRAMS AND PLANNING COMMITTEE**
- 8.1 Committee Report (R. Polillo) Page 13
- 8.2 Public Access to Education Programs and Planning
Committee and Education Services Committee Page 14
9. **EDUCATION SERVICES COMMITTEE**
- 9.1 Committee Report (B. Thompson) Page 15
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11. **NEW BUSINESS**
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(S. Warrington) Page 21
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(S. Warrington)
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| 14.6.4 | Other Trustees | |
| 15. | CORRESPONDENCE | |
| 15.1 | Letter dated September 29, 2021 to the Ministry of
Education regarding the 2020-2021 Under-Expenditure
of Indigenous Education Targeted Grant | Page 29 |
| 15.2 | Letter dated October 19, 2021 to Lheidli T'enneh Chief
Dolleen Logan regarding an invitation to meet related to
the recommendations of the Special Advisors' report | Page 30 |
| 15.3 | Letter dated October 19, 2021 to McLeod Lake Indian
Band Chief Harley Chingee regarding an invitation to
meet related to the recommendations of the Special
Advisors' report | Page 31 |
| 16. | ADJOURNMENT | |

UPCOMING MEETINGS:

Education Services Committee – November 8, 2021
Policy and Governance Committee – November 9, 2021
Management and Finance Committee – November 15, 2021
Education Programs and Planning Committee – November 16, 2021
Public Board Meeting – December 14, 2021

DRAFT
Minutes
Regular Public
Meeting

Board of Education
School District No. 57 (Prince George)
2100 Ferry Avenue, Prince George, B.C.

2021.09.28
6:00 p.m.

Present:

Sharel Warrington, Chair
Ron Polillo, Vice Chair
Betty Bekkering, Trustee
Tim Bennett, Trustee
Bob Thompson, Trustee

Cindy Heitman, Acting Superintendent of Schools
Darleen Patterson, Secretary Treasurer
Diane Nygaard, Executive Assistant (Recorder)

1. **CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

2. **ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

The Board Chair provided a formal acknowledgement of the unceded ancestral lands, culture and people of the Lheidli T'enneh Nation, McLeod Lake Indian Band and Simpcw First Nation.

3. **APPROVAL OF AGENDA**

The agenda was amended to include an addition under New Business as item 11.2 Flag Protocol.

A correction was noted under item 14.4 to indicate that Trustee Warrington will be providing the Indigenous Education Advisory Committee report at this evening's meeting.

The agenda was approved as amended.

4. **PUBLIC INPUT**

Karen Wong representing CUPE 3742 stated that safety is the most pressing issue for its members related to the COVID-19 Pandemic. Ms. Wong requested that the Board go over and above the minimum cleaning requirements in schools set by the Public Health Officer and requested the Board provide funding for additional custodial daytime staffing. She also drew attention to item 2d) of the Policy and Governance Committee report that was included in the agenda package regarding the Board's requirement to develop a child care policy and asked the Board to consider CUPE 3742 members first when establishing child care programs.

Daryl Beauregard representing the Prince George District Teachers' Association spoke regarding the COVID-19 protocols in schools and the ongoing shortage of teachers and teachers teaching on call. Mr. Beauregard also spoke regarding the findings of the Special Advisors' report dated June 24, 2021 related to supports for students. He requested that the Board ask its managerial staff to find bold and aggressive ways to recruit teachers within the school district.

Andrea Beckett representing the District Parent Advisory Council provided an overview of its work over the last month. Ms. Beckett formally requested a meeting with the Board including Senior Administration, and if appropriate the Ministry Special Advisors, to develop a concrete plan for re-working Bylaw 4 and developing a meaningful bylaw to support advocacy in all its forms in our district. She also formally requested that the Board officially reach out and invite BCCPAC and John Gaipman to assist the district in this work.

Harsh Dhaliwal representing the District Student Advisory Council, with Vice Principal Katie Marren in attendance provided an update regarding the group's anti-racism video that is expected to be complete by the end of October. The learning series consists of four 8 to 10 minute videos with the following themes:

- Experience
- Impact of Racism and Advice
- Hope and Allyship
- Things Students want Educators to know

Vice Principal Katie Marren provided an overview of the Learning Forward conferences that the students had been invited to. The students had been asked to present their work related to the anti-racism video over the past summer along with invitations to participate at future conferences. Ms. Marren spoke of the importance of the students' voice and agency.

5. **SCHOOL DISTRICT NEWS**

Trustee Bekkering provided an overview of the following events:

- Spirit Day at DP Todd Secondary School
- September 24th – Day of Learning with Indigenous Focus
- Opening of the Smoke House at Prince George Secondary School

Trustee Polillo spoke positively regarding the Open House held at Shaḡ Ti Kelly Road Secondary School on September 23, 2021.

Trustee Warrington provided an overview of the September 22nd visit to the McLeod Lake Indian Band community and Mackenzie Secondary School with Acting Superintendent Cindy Heitman and Special Advisors Rod Allen and Catherine McGregor.

Ms. Warrington reported that the Board has started their work on the work plan in response to the Special Advisors' report dated June 24, 2021 and noted that the Board wishes to engage others and are committed to transparency related to that work.

Trustee Bennett commented positively on his recent opportunities to engage with parents and teachers through social media on the many events within the school district.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Special Public Meeting of June 21, 2021

The minutes of the special public meeting of June 21, 2021 were adopted as published.

6.2 Regular Public Meeting of June 22, 2021

The minutes of the regular public meeting of June 22, 2021 were adopted as published.

6.3 Record of the Minutes of the Regular In Camera Meeting of May 25, 2021, Special In Camera Meetings of May 25, June 8, 11 and 14, 2021

The report on the items discussed and decisions made at the regular in camera meeting of June 21, 2021 and special in camera meetings of June 21, July 13, August 24 at 4 p.m. and 6 p.m., September 10, September 13 at 4 p.m. and 5 p.m. and September 16, 2021 were approved.

7. BUSINESS ARISING FROM THE MINUTES

None.

8. MANAGEMENT AND FINANCE COMMITTEE

8.1 Committee Report

Trustee Bennett reviewed the September 2021 Management and Finance Committee of the Whole report that was included in the agenda package.

MOVED and SECONDED

That the report of the Management and Finance Committee of the Whole meeting held on September 20, 2021 be received.

CARRIED

Trustee Bennett drew attention to the school district's submission to the Select Standing Committee on Finance and Government Services dated August 24, 2021 that was included in the agenda package under correspondence.

8.2 2021-21 Financial Statements

Trustee Bennett drew attention to the companion document titled "Financial Statement Discussion and Analysis for the Year Ended June 30, 2021 that was included in the agenda package.

Corey Naphtali, KPMG partner reported that the Independent Auditors' Report on the School District No. 57 (Prince George) financial statements for the year ended June 30, 2021 was presented to the Management and Finance Committee of the Whole on September 20, 2020. Mr. Naphtali provided an overview of the Auditor's responsibility and the Independent Auditors Report of the financial statements.

Darleen Patterson, Secretary Treasurer presented a PowerPoint presentation which provided an overview of the 2020-2021 financial statements that were included in the agenda package.

Ms. Patterson also reviewed the 2020-2021 appropriated operating surplus document that was included in the agenda package.

The Secretary Treasurer responded to questions from the Trustees.

MOVED and SECONDED

That the financial statements for the year ending June 30, 2021, be approved.

CARRIED

8.3 Appointment of Election Official for By-Election

Trustee Bennett advised that due to the September 13th resignations of Trustees Derrick and Valimohamed, the Board is required to hold a by-election. Mr. Bennett noted that the *School Act* states that the Board must appoint a Chief Election Officer within 30 days after a vacancy occurs. He advised that the Secretary Treasurer will bring forward a recommendation for the appointment of a Chief Election Officer and Deputy Chief Election Officer at a future meeting.

9. POLICY AND GOVERNANCE COMMITTEE**9.1 Committee Report**

Trustee Bekkering reviewed the September 2021 Policy and Governance Committee report that was included in the agenda package.

MOVED and SECONDED

That the report of the Policy and Governance Committee meeting held on September 14, 2021 be received.

CARRIED

10. EDUCATION PROGRAMS AND PLANNING COMMITTEE**10.1 Committee Report**

Trustee Polillo reviewed the September 2021 Education Programs and Planning Committee report that was included in the agenda package.

MOVED and SECONDED

That the report of the Education Programs and Planning Committee meeting held on September 21, 2021 be received.

CARRIED

A recess was called at 7:48 p.m. and the meeting reconvened at 7:55 p.m.

11. NEW BUSINESS**11.1 Expanded Committee of the Whole – Catchment and Capacity Review
Rightsholder and Stakeholder Advisory Committee – Terms of Reference**

Trustee Bennett reviewed the recommendation that was included in the agenda package.

The Secretary Treasurer reviewed the draft Terms of Reference that was included in the agenda package and responded to questions from the Trustees.

The Trustees requested that the timeline of the meetings be revised to read that the committee will meet as required between November 1 and January 15.

MOVED and SECONDED

That the revised Terms of Reference for the Expanded Committee of the Whole Catchment and Capacity Review Rightsholder and Stakeholder Advisory Committee be approved as amended.

CARRIED

11.2 Flag Protocol

The Board Chair reviewed the following motion in recognition of the National Day of Truth and Reconciliation.

MOVED and SECONDED

That in accordance with Policy 6115, regulation 7.1.3 that the flags at SD57 schools and facilities be lowered to half-mast beginning September 29 for the remainder of the school week in recognition of the National Day of Truth and Reconciliation.

CARRIED

12. **DISTRICT ADMINISTRATION REPORTS**

12.1 Acting Superintendent of Schools

The Acting Superintendent provided a PowerPoint presentation regarding the following:

- 2021 Enrolment Data as at September 28, 2021
- Other Enrolment Data
- Foundation Skills Assessment (Data and Participation Rates)
- Student Learning Survey
- Strategic Plan Engagement

The Acting Superintendent responded to questions from the Trustees.

13. **REPORT FROM THE BOARD CHAIR**

The Board Chair commented regarding the September 13th resignation of Trustees Derrick and Valimohamed and spoke positively to their commitment to the school district.

Trustee Warrington acknowledged the receipt of the Special Advisors' report dated June 24, 2021. Ms. Warrington advised that the Board is working on its work plan in response to the report that is to be submitted by October 29, 2021.

14. TRUSTEE REPORTS

14.1 BC School Trustees' Association

Trustee Polillo reviewed the highlights of the report included in the agenda package.

14.2 BC Public School Employers' Association

Trustee Warrington reviewed the BCPSEA summary of highlights dated September 2021 that was provided to the Trustees as a handout.

14.3 District Parent Advisory Council

Trustee Bekkering provided an overview of the District Parent Advisory Council meeting held on September 13, 2021. Ms. Bekkering stated that the theme of the meeting was "advocacy". Trustee Bekkering asked DPAC to brainstorm and bring forward ideas to establish a Parent Advisory Council at Nusdeh Yoh Elementary School.

14.4 Indigenous Education Advisory Committee

Trustee Warrington provided an overview of the Indigenous Education Advisory Committee meeting held on September 20, 2021.

Agenda items included:

- Nomination of Chair and Committee Selections,
- Decolonizing and Indigenizing for Inclusive and Productive Meetings, Committee Reports,
- Terms of Reference
- Budget Input – Identify Priorities

14.5 Various Trustee Reports

14.5.1 Trustee Polillo

Trustee Polillo drew attention to the report that was included in the agenda package.

14.5.2 Other Trustees

None.

15. **CORRESPONDENCE**

Trustee Warrington drew the Board's attention to the following correspondence that was included in the agenda package:

- o Letter dated June 23, 2021 from Lheidli T'enneh Chief Logan regarding a formal request to declare June 21, 2022 be declared an official school holiday
- o Letter of Response dated July 16, 2021 to Lheidli T'enneh Chief Logan regarding a formal request to declare June 21, 2022 be declared an official school holiday
- o Submission to the Select Standing Committee on Finance and Government Services dated August 24, 2021

16. **ADJOURNMENT**

The meeting adjourned at 9:01 p.m.

Chairperson

Secretary Treasurer

DRAFT
Minutes
Special Public
Meeting

Board of Education
School District No. 57 (Prince George)
2100 Ferry Avenue, Prince George, B.C.

2021.10.12
6:00 p.m.

Present via Zoom On-Line System:

Sharel Warrington, Chair
Ron Polillo, Vice Chair
Betty Bekkering, Trustee
Tim Bennett, Trustee
Bob Thompson, Trustee

Cindy Heitman, Acting Superintendent of Schools
Darleen Patterson, Secretary Treasurer
Diane Nygaard, Executive Assistant (Recorder)

1. **CALL TO ORDER**

The meeting was called to order at 5:30 p.m.

2. **ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

Trustee Warrington provided a formal acknowledgement of the unceded ancestral lands, culture and people of the Lheidli T'enneh Nation, McLeod Lake Indian Band and Simpcw First Nation.

3. **APPROVAL OF AGENDA**

The agenda was approved as published.

4. **PUBLIC INPUT**

Joanne Hapke representing the Prince George District Teachers' Association commented on the recent resignation of Trustees Derrick and Valimohamed. Ms. Hapke spoke regarding the upcoming by-election and the role of trustees. She reported that the British Columbia Teachers' Federation supports a provincial mandate for Covid-19 vaccinations. Ms. Hapke encouraged Trustees to speak to workers in the classroom regarding their pandemic stories.

5. **APPOINTMENT OF ELECTION OFFICERS**

Trustee Polillo reviewed the recommendation and rationale that was included in the agenda package.

The Secretary Treasurer responded to questions from the Trustees.

MOVED and SECONDED

That the Board of Education appoint Darleen Patterson as Chief Election Officer and Sharon Cairns as Deputy Chief Election Officer for the 2021-22 school trustee by-election.

CARRIED

6. **WAIVE WRITTEN NOTICE – BYLAW NO. 5**

Trustee Bennett reviewed the recommendation and rationale that was included in the agenda package.

MOVED and SECONDED

That written notice of amendments to Bylaw No. 5 as required under Bylaw1 Section 8.1 be waived.

CARRIED

The motion was passed unanimously.

7. **AMENDMENTS TO BYLAW NO. 5**

Trustee Thompson reviewed the recommendation and rationale that was included in the agenda package.

The Secretary Treasurer responded to questions from the Trustees.

MOVED and SECONDED

That Bylaw No. 5, a Bylaw to provide for the determination of various procedures for the conduct of trustee elections, be updated for the mail ballot voting and to add information regarding the voters' lists and website access to candidate nomination documents and campaign financing disclosure statements.

CARRIED

The motion was passed unanimously.

8. **ADJOURNMENT**

The meeting adjourned at 5:50 p.m.

Chairperson

Secretary Treasurer

BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

RECORD PURSUANT TO SECTION 72 OF THE SCHOOL ACT

MATTERS DISCUSSED AND DECISIONS REACHED AT THE SPECIAL AND
REGULAR IN CAMERA MEETINGS HELD SINCE THE LAST SUCH REPORT

September 28, 2021 Special In Camera Meeting

1. Discussion regarding personnel matters.
2. Adoption of the minutes of the special in camera meeting of June 21, 2021.
3. Adoption of the minutes of the special in camera meeting of July 13, 2021.
4. Adoption of the minutes of the special in camera meeting of August 24, 2021 at 4 p.m.
5. Adoption of the minutes of the special in camera meeting of August 24, 2021 at 6 p.m.
6. Adoption of the minutes of the special in camera meeting of September 10, 2021.
7. Adoption of the minutes of the special in camera meeting of September 13, 2021 at 4 p.m.
8. Adoption of the minutes of the special in camera meeting of September 13, 2021 at 5 p.m.
9. Adoption of the minutes of the special in camera meeting of September 16, 2021.

The meeting was called to order at 3:35 p.m. and adjourned at 4:09 p.m.

September 28, 2021 Regular In Camera Meeting

1. Adoption of the minutes of the regular in camera meeting of June 21, 2021.
2. Discussion regarding governance matters.
3. Receipt of an update regarding personnel matters.
4. Receipt of an update regarding the development of work plans in response to the Special Advisors' report.
5. Receipt of an update regarding property matters.

The meeting was called to order at 4:10 p.m. and adjourned at 5:21 p.m.

September 30, 2021 Special In Camera Meeting

1. Motion to waive written notice.
2. Discussions and a decision regarding governance matters.

The meeting was called to order at 3:01 p.m. and adjourned at 3:49 p.m.

October 2, Special In Camera Meeting

1. Discussion and decision regarding a personnel matter.

The meeting was called to order at 3:01 p.m. and adjourned at 4:45 p.m.

October 5, 2021 Special In Camera Meeting

1. Discussion and decision regarding a personnel matter.

The meeting was called to order at 5:05 p.m. and adjourned at 5:34 p.m.

October 12, 2021 Special In Camera Meeting

1. Receipt of an update regarding personnel matters.
2. Receipt of an update related to the Minister of Health's recent announcement related to COVID-19 vaccines.
3. Receipt of an update regarding a property matter.

The meeting was called to order at 5:58 p.m. and adjourned at 7:09 p.m.

October 18, 2021 Special In Camera Meeting

1. Motion to waive written notice.
2. Discussion and decision regarding a personnel matter.

The meeting was called to order at 3:01 p.m. and adjourned at 3:55 p.m.

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

October 19, 2021

MEMORANDUM

TO: Board of Education

FROM: Trustee Polillo, Chair
Education Programs and Planning Committee

SUBJECT: **COMMITTEE REPORT – OCTOBER 2021**

RECOMMENDATION

That the report of the Education Programs and Planning
Committee meeting held on October 19, 2021 be received.

* * * * *

REPORT:

1. The Education Program and Planning Committee met on October 19, 2021
2. The meeting's agenda items were:
 - a. **Approval of the minutes of the previous meeting held.**
 - b. **Family of Schools – Shas Ti Kelly Road Secondary** – The Principal of Hart Highlands presented a PowerPoint Presentation and Video on behalf of the Shas Ti Kelly Road Family of schools outlining the events held on the September 24, 2021 Indigenous Day of Learning
 - c. **Indigenous Education:** The Vice Principal of Indigenous Education, Academic Success delivered a PowerPoint presentation that included an overview of department staff, programs, digital resources, special projects and department events planned for 2021-2022.
 - d. **Inclusive Education:** The Director of Inclusive Education delivered a PowerPoint presentation that included information on student transition plans, home learning plans, district interventions, department initiatives and mental health supports provided to students.
 - e. **Yearly Plan:** Review and update of the yearly plan.
3. The next Education Programs and Planning Committee meeting will be held on November 16, 2021.

/jc

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

October 26, 2021

MEMORANDUM

TO: Board of Education

FROM: Education Programs and Planning Committee

SUBJECT: **PUBLIC ACCESS TO EDUCATION PROGRAMS AND
PLANNING COMMITTEE AND EDUCATION SERVICES
COMMITTEE**

RECOMMENDATION

That the Board of Education direct the Acting Superintendent to explore the possibility of making the Education Programs and Planning Committee and the Education Services Committee meeting's presentations available to the public

* * * * *

RATIONALE:

1. The Board of Education, Education Programs and Planning Committee and the Education Services Committee meetings are held in accordance with Bylaw No. 1.
2. An overview of the committee meetings are presented at the Public Board of Education meetings through the committee reports.
3. Recording and providing a link to a video archive of the Education Programs and Planning and Education Services Committee meetings on the school district's website will allow the public to view the presentations at their convenience and will provide additional transparency.

/jc

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

October 4, 2021

MEMORANDUM

TO: Board of Education

FROM: Bob Thompson, Trustee, Chair
Education Services Committee

SUBJECT: **COMMITTEE REPORT – OCTOBER 2021**

RECOMMENDATION

That the report of the Education Service Committee meeting held on October 4, 2021 be received.

* * * * *

REPORT:

1. The Education Services Committee met on October 4, 2021. The meeting's agenda included the following topics:
 - a. **Minutes of Previous Meeting** – The minutes of the previous meeting were approved as presented.
 - b. **Early Learning and Child Care** - The Secretary Treasurer and Acting Superintendent reported on the various infrastructure challenges required to be developed prior to the 2023 Early Learning and Child Care program placement in district schools.
 - c. **2021 Summer Projects Update** - The Director of Facility Services and the Energy and Sustainable Conservation Coordinator provided the Committee with an overview of the 2021 Summer Projects undertaken by the Facility Services Department.
 - d. **Catchment and Capacity** - The Secretary Treasurer reported the Terms of Reference - Catchment and Capacity Review Rightsholder and Stakeholder Advisory Committee was approved at the September 28, 2021 Regular Public Board of Education meeting and noted that the district is currently waiting for information from Baragar demographics software prior to scheduling the Committee meetings.
 - e. **Shas Ti Kelly Road Secondary School Capital Project** – The Director of Facility Services provided an update on the Shas Ti Kelly Road Secondary Replacement School Capital Project advising the sports field irrigation, SOD installation, parking lot line painting and small sidewalk concrete projects will occur before the end of October.

- f. **Transportation - Follow-Up** - The Secretary Treasurer and Assistant Superintendent Manhas provided an update on the new express bus providing transportation for the McLeod Indian Band students to and from home and school. Information was also provided regarding the school bus delay notification system *My School Bus Monitor* that can be accessed through school district websites.
 - g. **Purchase Orders over \$25,000 to June 30, 2021** - The Committee received the report of Purchase Orders in excess of \$25,000 for the period from April 1 to June 30, 2021.
- 2. The next Education Services Committee meeting is scheduled for November 8, 2021.

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

October 5, 2021

MEMORANDUM

TO: Board of Education

FROM: Betty Bekkering, Chair
Policy and Governance Committee

SUBJECT: **COMMITTEE REPORT – OCTOBER 2021**

RECOMMENDATION

That the report of the Policy and Governance Committee meeting held on October 5, 2021 be received.

* * * * *

REPORT:

- 1) The Policy and Governance Committee met on October 5, 2021.
- 2) The meeting's agenda items were:
 - a) Approval of the minutes of the previous meeting held.
 - b) **Draft Administrative Procedure 170 Anti-Discrimination and Human Rights – Follow-Up** - The Committee reviewed the revised draft administrative procedure that was referred to the Acting Superintendent for further review and revisions as discussed at the previous meeting. The Acting Superintendent will further revise the draft administrative procedure as requested by the Committee for review at its next meeting. The Committee will also review Policy 4116.14 Multiculturalism at its next meeting
 - c) **Child Care Policy Development – Proposed Committee** – The Committee reviewed the purpose and membership of the proposed child care policy development group that was included in the agenda package. The Committee requested additions to the membership of the proposed group. The development group policy will be presented to the Committee at its February 2022 meeting.
 - d) **Draft Policy 4116.3 Confidential Disclosure: Whistle-Blower Protection** – The Committee continued its discussion regarding draft Policy 4116.3 Confidential Disclosure: Whistle-Blower Protection from the previous meeting. The Committee was provided with a copy of a Public Interest Disclosure Act: Policy Toolkit from the British Columbia Public School Employers' Association to guide school district's in the development of a policy. This item will be brought forward to the next meeting for further discussion and review with existing related Board policies.
- 3) The next Policy and Governance Committee meeting will be held on November 9, 2021.

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

October 26, 2021

MEMORANDUM

TO: Board of Education

FROM: Sharel Warrington, Board Chair

SUBJECT: **LETTER TO THE MINISTRY OF EDUCATION REGARDING THE
SPECIAL ADVISOR REPORT – PROVINCIAL GOVERNMENT
RECOMMENDATIONS**

RECOMMENDATION

That the Board of Education send a letter to the Minister of Education requesting immediate action on the nine Government recommendations in the Special Advisors Report dated June 24, 2021,

And

That the letter state the shared responsibility and co-governance role between the Board and the Ministry in ensuring diversity, equity, justice and inclusion are principles which guide our work.

* * * * *

RATIONALE:

The Provincial Government recommendations 1 through 9 of the Special Advisors Report dated June 24, 2021, outlines the shared responsibility between the Board, the district and the Ministry of Education in addressing governance, policy and accountability, student learning, systemic racism and relations with first peoples.

The Board believes its leadership and accountability rests in addressing all 41 recommendations of the Special Advisors Report and its leadership and accountability ensures that diversity, equity, justice, and inclusion are principles which guide Trustee and staff roles and ensures the Declaration on the Rights of Indigenous Peoples Act (DRIPA) principles are met. In support of these principles, the Board strongly urges the Ministry of Education to begin immediate action on the nine Provincial Government recommendations by:

- Developing of a policy framework that requires all school boards to create mechanisms that give First Peoples voice and authentic engagement in decision making processes for Indigenous learners, i.e. Indigenous Trustees
- Developing an implementation plan for enacting the principles of DRIPA in school districts, co-developed with First Peoples and other educational stakeholders.

- Authorizing an “In Plain Sight” report on education, led by an external advisor that acknowledges the nature of systemic racism and considers solutions and ways forward
- Considering ways in which districts can be required to report on their progress in implementing DRIPA as a part of annual reporting.
- Convening a meeting with educational stakeholders and rightsholders focused on best practices in communication and relationship building with First Peoples
- Creating a senior mentor ‘team’ that can be mobilized across BC to assist and advise around best practices in team building, professional learning, Indigenous education, equity scanning, relationship building etc.
- Working with Boards to ensure that reporting on graduation rates more clearly identify 5 and 6 year completion rates in all categories (Dogwood, Adult Dogwood and Evergreen).
- Maximizing and effectively using existing tools to ensure ongoing and regular tracking of Indigenous students throughout the year
- Piloting its new Reconciliation Training program in SD 57.

/dlm

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

October 26, 2021

MEMORANDUM

TO: Board of Education

FROM: Tim Bennett, Trustee

SUBJECT: **BYLAW NO. 4 – WORKING GROUP**

RECOMMENDATION

That the Board direct the Acting Superintendent in consultation with the District Parent Advisory Council to develop a Terms of Reference for a working group to review Bylaw 4,

and

That the Board direct the Acting Superintendent to develop and implement a process to resolve concerns which is accessible to parents/guardians and minimizes barriers until such time as the working group has had an opportunity to bring forward recommendations to the Board regarding Bylaw 4.

* * * * *

RATIONALE:

1. The Board has heard from parents throughout the district the challenges and frustrations they feel when trying to resolve a conflict through Bylaw 4.
2. The SD57 Special Advisors Report highlighted the need to look at our parent appeals process (recommendation 11H).
3. The Board of Education met with the District Parent Advisory Council on October 18th and discussed the challenges faced by parents with the current bylaw and made recommendations for improvement.
4. By forming a working group, the board can hear from those impacted by Bylaw 4 and ensure meaningful recommendations for change can be considered.
5. Recognizing that the process takes time and the concerns are immediate this recommendation also ensures that the process is started to eliminate the barriers being felt by parents when trying to resolve concerns regarding their child.

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

October 26, 2021

MEMORANDUM

TO: Board of Education

FROM: Sharel Warrington, Board Chair

SUBJECT: **NOVEMBER 2, 2021 INAUGURAL/ANNUAL MEETING**

RECOMMENDATION

That Section 2 of Bylaw No. 1 be waived to postpone the November 2, 2021 Inaugural/Annual meeting and the subsequent appointments to follow the 2022 Trustee By-Election.

* * * * *

RATIONALE

1. On September 13, 2021, Board Chair Trent Derrick and Vice Chair Shuirose Valimohamed resigned from their positions as School Board Trustee effective immediately.
2. At a Special In Camera meeting held at 4 p.m. on September 13, 2021, the Board elected Trustee Sharel Warrington as Board Chair and Trustee Ron Polillo as Vice Chair.
3. The school district will hold a By-Election in January 2022 for the following:
 - (1) School Trustee – Prince George Trustee Electoral Area 1
 - (1) School Trustee – Mackenzie Trustee Electoral Area 2

CO/dln

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

MEMORANDUM

October 26, 2021

TO: Board of Education

FROM: Trustee Polillo

SUBJECT: **BRITISH COLUMBIA SCHOOL TRUSTEES' ASSOCIATION**

The entire Board took part in the BCSTA Northern Interior Branch Fall meeting on Saturday, October 2nd. The day long Zoom conference included a business meeting, a budget reporting presentation by our own Secretary Treasurer Darleen Patterson and an Equity Scan and Indigenous Graduation report by Dr. Dustin Louie and Leona Prince of SD 91.

On Saturday, October 23rd, I represented SD57 at the virtual BCSTA Provincial Council Business meeting. Motions passed at Provincial Council included a motion to address the teacher shortage in British Columbia, the national opioid crisis and that Ministry of Education and Province of BC to increase the annual facilities grants provided to school districts.

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

MEMORANDUM

October 26, 2021

TO: Board of Education

FROM: Trustee Polillo

SUBJECT: **DISTRICT STUDENT ADVISORY COUNCIL**

I attended the first District Student Advisory Council meeting of the school year on Monday, October 4th.

This impressive group of young leaders had a busy agenda that included voting for a Chairperson and Vice Chair, learning a few Dakelh language introductions and finalizing details of releasing the learning series of films.

One the new goals this year is to reach out to student leaders in Mackenzie and the Robson Valley to join their monthly meetings virtually. The group has started another book review which they will discuss every month thru the school year.

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

MEMORANDUM

October 18, 2021

TO: Board of Education

FROM: Trustee Warrington

SUBJECT: **INDIGENOUS EDUCATION ADVISORY COMMITTEE**

The Indigenous Education Advisory Committee held its meeting on October 18, 2021, from 9 a.m. to 11:20 a.m.

The agenda and committee discussion included:

- Committee Reports
- Indigenous Education Advisory Committee Terms of Reference
 - o Meetings would continue to be held between 9:00 and 11:00
 - o Membership and other aspects of the terms of reference were discussed including the importance of student representation on the committee
- Nomination of chair and committee representatives at district committees
 - o After considerable discussion it was agreed to have the chair be on a rotational basis.
 - o A parent representative agreed to chair the next meeting.
- Decolonizing and indigenizing for inclusive and productive meetings
- Presentation of the departments budget and identification of priorities
 - o The Indigenous Education Business manager provided a thorough overview and detailed information on the Departments budget.
 - o There is a projected increase in the targeted funding due to increased enrolment of indigenous students.
 - o Priorities for additional spending were discussed
 - o Department surplus was presented and discussion will continue at the next meeting of the committee.

The committee adjourned at 11:20 a.m.

Mussih

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

MEMORANDUM

October 26, 2021

TO: Board of Education

FROM: Trustee Bekkering

SUBJECT: **TRUSTEE REPORT – OCTOBER 2021**

October 1st: Attended the scaled down event at Lhedli T'enneh Memorial Park for the first Truth and Reconciliation Day. There were 200-300 people in attendance and the smaller number did not diminish the emotional, reflective tone of the gathering. There was a walk through the park to lay flowers at the display that is in the front Exploration Place windows commemorating the 215 unmarked graves discovered at the Residential School in Kamloops. I was very glad I attended along with Trustee Polillo.

October 2nd: Attended, along with fellow Trustees, Ron Polillo, and Tim Bennett, Ecole College Heights Elementary for the unveiling of a beautiful mural at the front entrance of the school. The artist was in attendance and the various aspects of the mural. If you have not seen it take a walk by the school and have a view!

October 6th: Attended the first Shas Ti Kelly Road Secondary Family of Schools meeting. This is an opportunity for each of the schools in the family to highlight the great work they are doing. The various presentations did not disappoint and the entire administrative team are working hard to get their school year off to a great start. Thank you Principal Halpape for hosting us!

October 13: Attended Heritage Elementary to support their Cross Country Run. The primary grades completed 2 Kms, and the rest completed 4 Kms. Well done Heritage!!

October 14: Attended Edgewood Elementary to support their Terry Fox Run. The primary grades ran their laps within the school grounds and the rest did longer distances off the school grounds through the Edgewood community. There were several parents in attendance at different posts throughout the route, I'm sure Principal Bryce is grateful for their assistance!

October 25th: I will be back at Heritage Elementary to support their DEAR (Drop Everything and Read) Program. I will be in the library, reading aloud!

These school visits are my favourite activity of being a Trustee

Respectfully submitted, Betty Bekkering

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

MEMORANDUM

October 26, 2021

TO: Board of Education

FROM: Trustee Polillo

SUBJECT: **TRUSTEE REPORT –OCTOBER 2021**

October 1st- Ecole College Heights Elementary Mural Ceremony

October 2nd- BCSTA- Northern Interior Branch Fall Meeting (Zoom)

October 4th- District Student Advisory Committee meeting

October 4th- Education Services Committee meeting

October 5th- Policy and Governance Committee meeting

October 6th- Shaḡ Ti Kelly Road Family of Schools meeting

October 18th- Meeting with District Parent Advisory Committee meeting

October 19th- Education Programs and Planning Committee meeting

October 23rd- BCSTA Provincial Council Business meeting (Zoom)

October 26th- Regular-Public Board meeting

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

MEMORANDUM

October 21, 2021

TO: Board of Education

FROM: Trustee Warrington

SUBJECT: **TRUSTEE REPORT – OCTOBER 2021**

Hadih,

I would like to begin my report by honoring the Lheidli T'enneh Natural calendar and the season of Dak'et (fall). As the days become shorter and the nights longer we find ourselves busy preparing for the coming season of winter and giving thanks for what the land has provided. My report covers the last days of September (Nadieh Yaz Nun) the small salmon run and the month of October (Lhewh Nandel Num) the white fish run.

September 29th and 30th - We recognized the National week of Truth and Reconciliation by honoring the survivors of residential schools, their stories, their courage and their resilience, and throughout the week turned our minds and thoughts to the many children who were taken from their families and the many children who didn't return. This was a humbling week of learning.

The various events and meetings attended in October were:

October 1st - As BCPSEA Board Director I joined all members of the BCPSEA Board for the Board's fall meeting'.

October 4th - I represented the Board at the District Parent Advisory Council meeting. The monthly theme was SOGI/ Inclusivity & Equity.

October 5th -The Board celebrated World Teachers' Day and I attended the monthly meeting of the Policy and Governance Committee.

October 6th - The Board and staff were warmly welcomed at the Shaᑭ Ti Kelly Road Family of Schools meeting.

October 8th - The Board held a working session reviewing the Special Advisors' report, its findings, and 41 recommendations and developed a preliminary implementation plan.

October 12th -The Board attended the Continuous Cycle of Improvement session at Van Bien Training and Development Centre, an opportunity to hear where we are, explore new information and offer our input.

October 14th to 15th - Acting Superintendent Cindy Heitman, Secretary Treasurer Darleen Patterson and I attended the BCSTA meeting of Board Chairs and the Ministry of Education – BCSTA Annual Liaison Meeting "Equity in Action".

October 18th - In the morning I represented the Board at the Indigenous Education Advisory Committee's monthly meeting.

October 18th - The Board met in the afternoon with District Parent Advisory Council Executive to discuss and address their concerns regarding Bylaw 4 the appeals process.

October 19th - I attended the monthly meeting of the Education Programs and Planning Committee where we were privileged to hear a presentation from Shaḡ Ti Kelly Road Family of schools, a presentation by the Indigenous Education Department and an update on Inclusive Education programs and services.

October 20th - It was an honor to attend an informative and thought provoking zoom presentation with Kevin Lamoureux on Deconstructing Otherness Learning Series. This presentation focused on "Our Journey Here: Understanding the Need for TRC"

October 22nd - I attended a BCPSEA Board of Directors zoom call in the morning to discuss future directions and later in the day a BCSTA Board Chair zoom call for a message from the Minister of Education.

October 25th -The Board met for a special in camera and information exchange meeting.

October 26th - The Board held its monthly public board meeting.

Mussih



SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

2100 Ferry Avenue, Prince George, B.C. V2L 4R5

Phone: (250) 561-6800 • Fax (250) 561-6801
www.sd57.bc.ca

September 29, 2021

Ministry of Education
School District Financial Reporting Branch
PO Box 9045, Stn Prov Govt
Victoria, B.C.
V8W 9E2

Attention: Ian Aaron, Director

Dear Mr. Aaron:

Re: 2020/2021 Under-Expenditure of Indigenous Education Targeted Grant

School District No. 57 (Prince George) requests your approval under Section 106.4 (2) of the *School Act* for an under-expenditure of the 2020/2021 Indigenous Education targeted grant, in the amount of \$653,169. This amount is consistent with the 2020/2021 Targeted Funding Financial Reporting which has been submitted by the School District.

The under-expenditure of Indigenous Education targeted amounts of \$653,169 is included in the Internally Restricted Education funds disclosed in Note 20 to the School District's 2020/2021 audited financial statements.

Sincerely,



Sharel Warrington, Chair
Board of Education

cc: Darleen Patterson, Secretary Treasurer
Hannah Brown, Director of Finance

HB/dln



SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

2100 Ferry Avenue, Prince George, B.C. V2L 4R5

Phone: (250) 561-6800 • Fax (250) 561-6801
www.sd57.bc.ca

October 19, 2021

Dayi Dolleen Logan
Lheidli T'enneh First Nation

By Email: dlogan@lheidli.ca

Hadih, Dayi Logan:

The Board extends our thoughts and prayers to your community for the safety and wellness of your people in the face of this 4th wave of COVID-19. These are challenging and difficult times. We congratulate you and your council on the work your Nation has achieved over these past years. We especially wish to thank Elder Darlene McIntosh for her wise council and to thank Vincent Joseph for his leadership in ensuring your students and all indigenous students remain the highest priority for School District No. 57.

I am reaching out today for an opportunity to meet to discuss how we can collaborate on the Special Advisor's Report and its recommendations. At our October 26th regular public meeting the Board will be discussing a motion to write to government requesting immediate action on the nine provincial government recommendations in the Special Advisor's report. We believe the government needs to address these recommendations as soon as possible. Your thoughts on these recommendations would be greatly valued.

In response to the Special Advisor's timeline, the Board has developed a preliminary implementation plan of first priorities. We would welcome an opportunity to share this plan with you.

We recognize there is much demand on your time and the time of your Council. We look forward to hearing from you.

Nenachailya,

Sharel Warrington, Chair
Board of Education

Ron Polillo, Vice Chair
Betty Bekkering, Trustee
Tim Bennett, Trustee
Bob Thompson, Trustee

Cc: Kevin Brown, Communications, LTFN
Rod Allen, Special Advisor
Catherine McGregor, Special Advisor
Kory Wilson, Special Advisor

/dlm



SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

2100 Ferry Avenue, Prince George, B.C. V2L 4R5

Phone: (250) 561-6800 • Fax (250) 561-6801

October 19, 2021

www.sd57.bc.ca

Chief Harley Chingee
McLeod Lake Indian Band

By Email: hchingee@milib.ca

Dana'chea, Chief Chingee:

The Board extends our thoughts and prayers to your community for the safety and wellness of your people in the face of this 4th wave of COVID-19. These are challenging and difficult times. We congratulate you and your Council on the work your Band has achieved over these past years. We especially wish to thank Jayde Chingee and Jodie Ware for their passionate leadership in ensuring your students and all indigenous students remain the highest priority for School District No. 57.

I am reaching out today for an opportunity to meet to discuss how we can collaborate on the Special Advisors Report and its recommendations. At our October 26th regular public meeting, the Board will be discussing a motion to write to government requesting immediate action on the nine provincial government recommendations. We believe the government needs to address these recommendations as soon as possible. Your thoughts on these recommendations would be greatly valued.

In response to the Special Advisor's timeline, the Board has developed a preliminary implementation plan of first priorities. We welcome an opportunity to share this plan with you. We recognize there is much demand on your time and the time of your Council. We look forward to hearing from you.

Musi,

Sharel Warrington, Chair
Board of Education
Ron Polillo, Vice Chair
Betty Bekkering, Trustee
Tim Bennett, Trustee
Bob Thompson, Trustee

Cc: Jayde Chingee, Deputy Chief
Rod Allen, Special Advisor
Catherine McGregor, Special Advisor
Kory Wilson, Special Advisor

/dlm