
Present Via Zoom Conference System:

Tim Bennett, Chair
Trent Derrick, Vice-Chair
Betty Bekkering, Trustee
Ron Polillo, Trustee
Bob Thompson, Trustee
Shuirose Valimohamed, Trustee
Sharel Warrington, Trustee

Anita Richardson, Superintendent of Schools
Darleen Patterson, Secretary Treasurer
Diane Nygaard, Executive Assistant (Recorder)

1. **CALL TO ORDER**

The meeting was called to order at 6:03 p.m.

2. **APPROVAL OF AGENDA**

The following addition was to the agenda:

Trustee Reports

British Columbia School Trustees' Association - Update (R. Polillo)

The agenda was approved as amended.

3. **PUBLIC INPUT**

Joanne Hapke representing the Prince George District Teachers' Association provided an overview of her role as PGDTA President. Ms. Hapke commented on the challenges for their members during the start-up for the 2020/21 school year related to the COVID-19 pandemic. She noted that Monday, October 5th is World Teachers' Day.

Andrea Beckett representing the District Parents Advisory Council (DPAC) provided an overview of the roles of DPAC and Parent Advisory Councils (PAC) as stated in the *School Act*. Ms. Beckett advised that DPAC will be holding an information evening with PAC representatives to review and discuss their respective roles. She extended gratitude to the parents, students and staff on the successful start-up for the 2020/21 school year.

4. **SCHOOL DISTRICT NEWS**

Trustee Warrington and Trustee Derrick acknowledged the recent passing of Lheidli T'enneh First Nation Elder Louise Framst.

Trustee Derrick extended sympathy to Joyce Roberts, Indigenous Education Advisory Council member on the recent passing of a loved one.

Trustee Polillo provided an overview of the Indigenous Day of Learning event held in the school district on September 25, 2020.

Trustee Derrick congratulated the school district on taking the next step in concussion awareness for students.

5. **MINUTES OF PREVIOUS MEETINGS**

5.1 Regular Public Meeting of June 16, 2020

The minutes of the regular public meeting of June 16, 2020 were adopted as published.

5.2 Record of In Camera Meeting Minutes

The report on the items discussed and decisions made at the regular in camera meeting of June 16, 2020 and the special in camera meeting of June 16 and 29, July 13, August 18 and 31, September 8 and 21, 2020 were approved.

6. **BUSINESS ARISING FROM THE MINUTES**

None.

7. **MANAGEMENT AND FINANCE COMMITTEE**

7.1 2019-2020 Financial Statements

Corey Naphtali, KPMG partner reported that the Independent Auditors' Report on the School District No. 57 (Prince George) financial statements for the year ended June 30, 2020 was presented to the Management and Finance Committee of the Whole on September 21, 2020. Mr. Naphtali provided an overview of the Auditor's responsibility and the Independent Auditors Report of the financial statements.

Darleen Patterson, Secretary Treasurer presented a PowerPoint presentation which provided an overview of the 2019/2020 financial statements that were included in the agenda package.

Ms. Patterson responded to questions from the Trustees.

MOVED and SECONDED

That the financial statements for the year ending June 30, 2020, be approved.

CARRIED

7.2 Committee Report

Trustee Warrington reviewed the September 2020 Management and Finance Committee of the Whole report that was included in the agenda package.

MOVED and SECONDED

That the report of the Management and Finance Committee of the Whole meeting held on September 21, 2020 be received.

CARRIED

8. **EDUCATION SERVICES COMMITTEE**

8.1 Committee Report

Trustee Polillo reviewed the September 2020 Education Services Committee report that was included in the agenda package.

MOVED and SECONDED

That the report of the Education Services Committee meeting held on September 14, 2020 be received.

CARRIED

9. **POLICY AND GOVERNANCE COMMITTEE**

9.1 Committee Report

Trustee Bekkering reviewed the September 2020 Policy and Governance Committee report that was included in the agenda package.

MOVED and SECONDED

That the report of the Policy and Governance Committee meeting held on September 15, 2020 be received.

CARRIED

9.2 Policy 5131.1 Bus Conduct

Trustee Bekkering reviewed the recommendation and rationale that was included in the agenda package.

The Board Chair noted that if the Trustees determine that the revisions to the policy are substantial, Policy 8310 Policy and Policy Development states that the draft policy can be referred for public consultation.

The Trustees discussed the proposed revisions to Policy 5131.1 Bus Conduct.

MOVED and SECONDED

That the proposed minor revisions to the regulations of Policy 5131.1 Bus Conduct be approved.

CARRIED

Trustee Bekkering reviewed the recommendation and rationale that was included in the agenda package.

MOVED and SECONDED

That the revised administrative procedures and appendix Code of Conduct for Bus Students attached to Policy 5131.1 Bus Conduct be received.

CARRIED

9.3 Policy 3541.35 Winter Weather

Trustee Bekkering reviewed the recommendation and rationale that was included in the agenda package.

MOVED and SECONDED

That the proposed minor revisions to the regulations of Policy 3541.35 Winter Weather be approved.

The Trustees discussed the regulations of Policy 8310 Policy and Policy Development related to minor and major revisions to existing approved policies.

The Superintendent responded to questions from the Trustees.

The motion was amended as follows:

MOVED and SECONDED

That the proposed revisions to the regulations of Policy 3541.35 Winter Weather be approved in principle for implementation while distributed for 60-days to Stakeholder and Rightsholder groups.

CARRIED

A recess was called at 8:02 p.m. and the meeting reconvened at 8:08 p.m.

Trustee Bekkering reviewed the recommendation and rationale that was included in the agenda package.

The Superintendent responded to questions from the Trustees.

MOVED and SECONDED

That the revised administrative procedures attached to Policy 3541.35 Winter Weather be received.

CARRIED

9.4 Policy 5131.4 Student Attendance

Trustee Bekkering reviewed the recommendation and rationale that was included in the agenda package.

MOVED and SECONDED

That the proposed minor revisions to the regulations of Policy 5131.4 Student Attendance be approved.

The Trustee discussed the regulations of Policy 8310 Policy and Policy Development related to minor and major revisions to existing approved policies.

The motion was amended as follows:

MOVED and SECONDED

That the proposed revisions to the regulations of Policy 5131.4 Student Attendance be approved in principle for implementation while distributed for 60-days to Stakeholder and Rightsholder groups.

CARRIED

Trustee Bekkering reviewed the recommendation and rationale that was included in the agenda package.

MOVED and SECONDED

That the revised administrative procedures attached to Policy 5131.4 Student Attendance be received.

CARRIED

9.5 Minor Housekeeping Updates to Board

Trustee Bekkering drew attention to the minor housekeeping updates required to the bylaw and policies included in the agenda package.

MOVED and SECONDED

That the minor housekeeping revisions to the following bylaw and policies, be approved:

- Bylaw No. 1
- Policy 1120 Access to the Board
- Policy 6145 Student Transportation and Travel
- Policy 8310 Policy and Policy Development

CARRIED

10. **OLD BUSINESS**

10.1 2020/21 Schedule of Fees and Deposits – Approved Motion of the May 26, 2020 Regular Public Meeting

The Superintendent stated that at the May 26, 2020 regular public meeting the Board approved and published the 2020/21 Schedule of Fees and Deposits, and requested that the schedule of fees and deposits be reviewed at the first public Board meeting of the 2020/21 school year.

Ms. Richardson reported that on average during the last three years the school district collected between \$180,000 and \$370,000 in fees and noted that most schools were not charging all fees this year.

Trustee Derrick noted that the information was requested as a placeholder to determine if adjustments were required to the 2020/21 schedule of fees and deposits due to the pandemic.

10.2 Revised 2020/21 School Calendar

The Superintendent drew attention to the revised 2020/21 school calendar that was included in the agenda package. Ms. Richardson advised that the revisions were required to moved two non-instructional days to allow for a deep cleaning of schools to align with the school district's move to a quarter semester systems; Board approval is not required.

11. **NEW BUSINESS**

None.

12. DISTRICT ADMINISTRATION REPORTS**12.1 Superintendent of Schools**

The Superintendent commented on the implementation of the school district's restart plan and extended gratitude to parents, students, Rightsholders, stakeholders and staff on their contributions to a successful start-up for the 2020/21 school year. Ms. Richardson also provided an overview of the school district's preliminary enrolment numbers and the re-organization that was required at some of the schools.

The Superintendent commented on the success of the school district's Indigenous Day of Learning event held on September 25, 2020. Ms. Richardson recognized September 30th as Orange Shirt Day: Every Child Matters, and encouraged individuals to read the story available on www.orangeshirtday.org

13. TRUSTEE REPORTS**13.1 District Parent Advisory Council**

Trustee Thompson provided a verbal report regarding the questions responded to by the school district at the District Parent Advisory Council meeting held on September 21, 2020.

13.2 District Student Advisory Council

Trustee Polillo reviewed the District Student Advisory Council report included in the agenda package.

13.3 Indigenous Education Advisory Committee

Trustee Derrick drew attention to the Indigenous Education Advisory Committee report included in the agenda package. Mr. Derrick noted that the Committee has called for parent and student representatives for the 2020/21 school year.

13.4 Liaison Updates**13.4.1 Trustee Polillo**

Trustee Polillo drew attention to the report included in the agenda package.

13.5 British Columbia School Trustees Association

Trustee Polillo provided a verbal update regarding recent and upcoming BCSTA events including:

September 17th – Trustee Hall with Deputy Provincial Health Officer

October 15th – Board Chairs Meeting

October 24th – Provincial Council Meeting (Virtual)

November 27th and 28th – Trustee Academy (Virtual)

14. **CORRESPONDENCE**

Trustee Bennett drew the Board's attention to the following letters that were included in the agenda package:

- Letter dated June 5, 2020 copied to the Board of Education from the Lheidli T'enneh First Nation to the Assistant Deputy Minister responsible for Indigenous Education regarding support for Indigenous students in SD57
- Letter dated June 16, 2020 from the Lheidli T'enneh First Nation related to their request to the Ministry of Education for a trustee variance in SD57
- Letter dated July 2, 2020 from the Prince George Principal and Vice Principal Association regarding the Board motion of June 16th related to the draft policy manual and administrative procedures

15. **ADJOURNMENT**

The meeting adjourned at 8:57 p.m.

Chairperson

Secretary Treasurer