

STUDENT CONDUCT REVIEW COMMITTEE

Background

The District shall establish a Student Conduct Review Committee to review serious or repeated breaches of school and/or District codes of conduct.

This Administrative Procedure sets out the role, composition, authority and responsibilities of the Student Conduct Review Committee.

The Student Conduct Review Committee has been set up by the District to deal with serious disciplinary and behavioural issues in the District.

Procedures

1. The Student Conduct Review Committee is a District-level administrative committee appointed by and reporting to the Superintendent.
2. The role of the Student Conduct Review Committee will be shared among teams, each of which will be chaired by an Associate Superintendent or an administrator appointed by the Superintendent and will be constituted as follows:
 - 2.1. An Associate Superintendent, or an administrator appointed by the Superintendent,
 - 2.2. An elementary Principal or Vice Principal, and
 - 2.3. A secondary Principal or Vice Principal
3. School-based Principals/Vice Principals will be appointed for a period of two years.
4. Each person appointed to represent the positions listed in section 2 shall have a minimum of two alternates.
5. The committee will conduct a review only if at least two members of the committee are present.
6. The student involved, parent(s) or an advocate appointed by the student and the Principal and/or Vice Principal of the school attended by the student will be invited to the Student Conduct Review Committee meeting. Where deemed necessary by any member of the committee, the committee will appoint an advocate to represent the student. Others may attend as requested by the committee or other parties involved.
7. Students will be referred to the Student Conduct Review Committee in the following cases:
 - 7.1. Where the District code of student conduct requires a referral to the Student Conduct Review Committee.
 - 7.2. Where, in the opinion of the Principal, referral must be made to the Student Conduct Review Committee.

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- 7.3. Where the parents do not accept the consequences imposed by the Principal, with the exception of suspension up to and including five days.
8. The Student Conduct Review Committee is authorized to:
 - 8.1. Suspend a student for up to an additional 20 days beyond any suspension that may have been imposed by the Principal.
 - 8.2. Reassign a student to another school or another program.
 - 8.3. Direct that the student's educational program be delivered in other than a school setting.
 - 8.4. Impose conditions that must be met before a student is permitted to return to school.
 - 8.5. Refuse to offer an educational program to any student who has reached the age of 16 and to stipulate if, when, and under what conditions such student may be re-admitted to an educational program.
9. In Valemount, McBride and Mackenzie, one of the following approaches will be taken depending upon the severity of the situation:
 - 9.1. A meeting in the community with the full Student Conduct Review Committee.
 - 9.2. A meeting in the community chaired by an Associate Superintendent with two school-based Principal/Vice Principals comprising the balance of the committee.
 - 9.3. A conference call involving the Student Conduct Review Committee and the affected parties in the remote community.
 - 9.4. A meeting held in Prince George with student, parent(s) and Principal in attendance.
10. A decision reached by the Student Conduct Review Committee will be communicated to the student, the parent(s) and the Principal by telephone as soon as possible (usually the following day) and by written notice.
11. A report on the activity of the Student Conduct Review Committee will be provided to the Board by the end of September each year.
12. Decisions of the Student Conduct Review Committee may be appealed under Board Policy 13 - Appeals Bylaw.

Reference: *School Act* Sections 6, 7, 17, 20, 22, 65, 85
Civil Rights Protection Act
Human Rights Code
Youth Criminal Justice Act
WorkSafe BC Regulation
ERASE Level 1, 2, 3 Pullouts
Provincial Guidelines – Physical Restraint and Seclusion in School Settings
Safe, Caring, Orderly Schools
Special Education Services – A Manual of Policies, Procedures and Guidelines