

Policy 1.81

TRUSTEE ORIENTATION

Each trustee must have the ability to participate meaningfully in Board governance. As a result of elections, the Board may experience changes in membership. The Board and senior leadership team will assist new trustees to become fully informed about their role and responsibilities.

Re-elected trustees are expected to participate in orientation activities to assist their newly elected colleagues.

Guidelines

1. The Board Chair, and Vice Chair, with the assistance of the Superintendent and Secretary Treasurer, will plan for a variety of onboarding and orientation activities.
2. Topics may include, but are not limited to:
 - 2.1. The Board's Strategic plan
 - 2.2. Trustee roles and responsibilities, including:
 - 2.2.1. Trustee code of conduct
 - 2.2.2. Trustee conflict of interest
 - 2.2.3. Trustee remuneration and expenses
 - 2.3. Board governance, including:
 - 2.3.1. Roles and responsibilities
 - 2.3.2. Bylaws and policies
 - 2.3.3. Policy development process
 - 2.3.4. Meeting procedures and agendas
 - 2.3.5. Board financial planning and budget process
 - 2.3.6. Addressing concerns and appeals
 - 2.3.7. Statutory and regulatory requirements

Policy 1.81

- 2.4. School district organization, including:
 - 2.4.1. Organizational structures
 - 2.4.2. Roles of the Superintendent, Secretary Treasurer and other school district staff
 - 2.4.3. Local Education Agreements
 - 2.4.4. School district initiatives, programs and services
 - 2.4.5. Long-range facility plans and other school district plans;
 - 2.4.6. Process and opportunities for community engagement
 - 2.5. Other areas as required or requested.
3. The District will provide financial support for Trustees to attend British Columbia School Trustees Association sponsored orientation seminars.

Legal Reference: *School Act* Sections 65, 85 [Provisions of the *School Act*, RSBC 1996, c.412, relevant to the enactment of this regulation: section 175(2)(i)]

Approved: 2022.06.22

Revised: 2025.10.14