

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

COMMITTEE TERMS OF REFERENCE

COMMITTEE OF THE WHOLE

NATURE OF COMMITTEE

Standing Committee of the Board

PURPOSE

The Committee of the Whole will examine issues or topics that the Board directs for consideration or further exploration.

DELIVERABLES

The Committee of the Whole will:

1. Serve as the Audit Committee for the school district.
2. Provide direction regarding public consultation.
3. Provide direction regarding Trustee orientation.
4. Consider options to undertake a Board evaluation.

CHAIRPERSON	The Chair will appoint the Vice-Chair or another trustee to serve as chairperson.
MEMBERSHIP	All School District No. 57 Trustees Secretary Treasurer or designate Superintendent or designate
RIGHTSHOLDER, PARTNER AND REPRESENTATIVES	None
APPOINTMENT	None, all trustees are members
QUORUM	A majority of the Board and the Superintendent or Secretary Treasurer (or their designates)
DISTRICT STAFF SUPPORT	As needed
SECRETARIAT	Executive Assistant to the Secretary Treasurer
MEETINGS	Meetings are scheduled as needed.
AGENDAS	Agendas with supporting materials will be circulated to the committee one week in advance of each meeting, wherever possible.
MINUTES	Minutes of committee meetings will be prepared and provided to the Board at a Regular Board meeting.
BUDGET	To be approved by the Board.

REPORTING MECHANISM

The committee makes recommendations to the Board through the Chair of the Committee.